

Public Document Pack

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7 May 2019

Children and Young People's Services Select Committee

A meeting of the committee will be held at **10.30 am** on **Wednesday, 15 May 2019** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

This meeting will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

- 10.30 am 1. **Declarations of Interests**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.30 am 2. **Minutes of the last meeting of the Committee** (Pages 5 - 14)
- The Committee is asked to agree the minutes of the meeting held on 10 January 2019 (cream paper).
- 10.35 am 3. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.35 am 4. **Forward Plan of Key Decisions** (Pages 15 - 26)
- Extract from the Forward Plan dated 1 May 2019.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

- 10.45 am 5. **Ofsted Inspection of Children's Social Care Services** (To Follow)

Report by the Director of Law and Assurance.

To enable members to consider the outcome of the recent OFSTED inspection of the County Council's social care services, to understand the next steps for the Council and the governance arrangements for managing those, including the role of the Select Committee.

- 12.00 pm 6. **Redesign of the Integrated Prevention and Earliest Help (IPEH) service** (Pages 27 - 44)

Report by the Executive Director of Children, Adults, Families, Health and Education.

The purpose of the redesign is to improve the pathway children and families take into and out of services and develop a more targeted early help offer that is flexible to local need.

The Committee is invited to consider the review so far, the outputs from engagement activities and provide comments for the Cabinet Member to consider about the next stage of the review and redesign.

The Committee will break for lunch at 1.00pm

- 1.30 pm 7. **Relinquishment of Beechfield Secure Unit** (Pages 45 - 56)

Report by the Executive Director of Children, Adults, Families, Health and Education.

Following an analysis of the need in West Sussex for this type of accommodation, benchmarking against provision by other local authorities, and set against the wider review that is taking place of the in-house residential estate, the Cabinet Member for Children and Young People will be asked to agree that operation of a secure unit at the Beechfield site permanently ceases.

The Committee is asked to support the proposal to relinquish Beechfield Secure Unit.

- 2.15 pm 8. **Education and Skills Annual Report** (Pages 57 - 74)

Report by Executive Director Children, Adults, Families, Health

and Education.

Each year the Education and Skills Service publishes an Annual Report which highlights strengths and indicates areas for improvement. Scrutiny of the summary of this report provides members of the Children and Young People's Services Select Committee insight into the performance of the Service.

The Committee is asked to consider the changes in standards being produced in schools and colleges in attainment, progress, exclusions and retention, as well as the rationale for the next years focus in refining how to improve standards.

2.45 pm 9. **Business Planning Group Report** (Pages 75 - 80)

The report informs the Committee of the Business Planning Group meeting held on 25 April 2019, setting out the key issues discussed.

The Committee is asked to endorse the contents of this report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions (attached at Appendix A).

3.00 pm 10. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

3.00 pm 11. **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

3.00 pm 12. **Date of Next Meeting**

The next meeting of the Committee will be held on 19 June 2019 at 10.30 am at County Hall, Chichester.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 7 June 2019.

To all members of the Children and Young People's Services Select Committee

Webcasting

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Children and Young People's Services Select Committee

10 January 2019 – At a meeting of the Children and Young People's Services Select Committee held at 10.30 am at County Hall, Chichester.

Present: Mr Cloake (Chairman)

Mr High	Ms Flynn	Mr Wickremaratchi
Mr Baldwin	Mrs Hall	Mr Lozzi
Mrs Bridges	Mrs Jones	Mrs Ryan
Mrs Dennis	Mrs Mullins	Mr Cristin

Apologies were received from Mrs Bennett and Ms Lord

Absent: Mr Arnold

Also in attendance: Mr Burrett and Mr Marshall

Part I

31. Declarations of Interests

31.1 The following personal interests were declared:

- Mr Baldwin declared a personal interest in item 7 (Outcome of School funding review 2019/20 consultation) as a governor of Holbrook Primary School.
- Mr Cloake declared a personal interest in item 4 (Responses to Recommendations) as his wife is a social worker.
- Mrs Dennis declared a personal interest in item 7 (Outcome of School Funding review 2019/20 consultation) as a governor of The Gattons Infant School.
- Mrs Flynn declared a personal interest in items 6 (Review of SEND and SSC's) and 7 (Outcome of School Funding review 2019/20 consultation) as a governor at Ingfield Manor School.
- Mr High declared a personal interest in items 6 (Review of SEND and SSC's) and 7 (Outcome of School Funding review 2019/20 consultation) as a member of his family has an Education and Health Care Plan (EHCP).
- Mr Lozzi declared a personal interest in item 7 (Outcome of School Funding review 2019/20 consultation) as a parent governor of Tanbridge House School and a Local Authority Governor at Horsham Nursery School.

32. Minutes of the last meeting of the Committee

32.1 Members queried the wording of minute 27.3. Officers agreed to review the notes from the previous meeting for accuracy.

32.2 Resolved that, subject to 27.3 being reviewed, the minutes of the last meeting held on 31 October 2018 be approved as a correct record and that they be signed by the Chairman.

33. Responses to Recommendations

33.1 The Committee considered a response from the Cabinet Member for Children and Young People regarding the Alterations to the Integrated Prevention and Earliest Help (IPEH) service.

33.2 Resolved – that the response be noted.

33.3 The Committee received a verbal update from Andrew Fraser, Interim Director of Children and Family Services, on Demand and Capacity in Children's Social Care. The update provided a comparative picture of the current situation with information from August 2018. A summary of the key points were as follows:

- Caseloads were steadily reducing to more manageable levels however there was still progress to be made.
- Investment had been made in order to recruit an additional 37 full time equivalent posts to enable a stable workforce.
- Blended teams had been developed in order to increase the administration support of social workers, allowing them more time to concentrate on their cases.
- A regrade of practice managers had been undertaken, and a Head of Children's Social Care for Placements had been recruited to support work in the areas of fostering, adoption and residential services. This would balance the workload of the Head of Children's Social Care.
- In order to stabilise the existing cohort of social workers, an annual retention scheme had been launched to maintain staff in difficult to recruit posts. In a workforce of 230, 203 had signed up to the scheme, which would see £3000 paid per year, for 5 years, if they committed to staying in post.
- Following the development of a more targeted approach to recruitment and retention, there has been an increase in applications received, interviews, and offers made and accepted.
- Children Looked After (CLA) figures remain stable with a cohort of around 700. West Sussex sits lower than both the national figures, and with our statistical neighbours.
- The conversion rate of calls and contact to the Multi Agency Safeguarding Hub (MASH) that subsequently became referrals has reduced from 32% in June 2018 to 24.8% (November 2018).
- Overall the picture in Children's Social Care was improving, however there is still more to do. The Interim Director of Children and Family Services noted that with a stable workforce, enough tools and a final improvement plan, the service would be more robust.

33.4 Resolved that the Committee:

1. acknowledge the update on demand and capacity and commend recent improvements.

2. request the number of MASH calls, contact and subsequent referrals be added to the Demand and Capacity Report when it returns to the Committee as a full item.

34. Forward Plan of Key Decisions

34.1 The Committee considered a tabled paper which was a new version of the Forward Plan dated 7 January 2019 (copy appended to the signed minutes). This version of the Forward Plan was not included in the Committee papers as it had been published following the statutory despatch of the agenda.

34.2 Members of the Committee questioned the number of expansions to maintained schools in the Forward Plan, particularly where there were plans to build new academies or free schools in the vicinity of those maintained schools. Members of the Committee expressed concern this would result in surplus provision in some areas, and asked how this would be managed.

34.3 Paul Wagstaff, Director of Education and Skills, reassured members that whilst land may be secured for future development of new schools, expansion of existing schools would assist in the provision of adequate pupil places. The Director of Education and Skills added that pupil place planning was undertaken in order to meet the need and growth factors of areas over time.

34.4 Resolved that the Committee:

1. request a place planning update at an appropriate future meeting of the Committee.
2. note the Forward Plan.

35. Review of Special Educational Needs and Disabilities (SEND) and Special Support Centres (SSCs)

35.1 The Committee considered a report by the Executive Director Children, Adults, Families, Health and Education, and the Director of Education and Skills. The report was introduced by Helen Johns, Head of Inclusion, who explained the proposal to develop additional Special Support Centres (SSCs), in order to enable children with Special Educational Needs and Disabilities (SEND) to attend school locally. The Committee heard the following key points:

- With an increasing number of high needs children, West Sussex County Council (WSCC) are seeking to educate these children as locally as possible, as opposed to placing them in costly out of county provision.
- There are currently 32 SSCs in the county, focussed on varying areas of need. Increasing this number would allow more children with progressively complex needs to access specialist provision closer to home, whilst experiencing mainstream schooling.
- Schools with SSCs would be able to provide suitable opportunities for SEND children to integrate, which would in turn provide better outcomes for them, for example, access to college and work.

- Phase 1 of the project would deliver 4 SSCs; 2 in maintained nurseries in Chichester and Horsham, and 2 in primary schools.

35.2 Members of the Committee welcomed the proposal to increase the number of SSCs in mainstream schools. The following points were considered by the Committee, with responses from The Head of Inclusion and Paul Wagstaff, Director of Education and Skills:

- Members considered whether the objectives in the SEND strategy could be adequately met given the funding challenges faced by WSCC. The Head of Inclusion advised that currently the local authority was forced to place SEND children in high cost provision. The SSCs proposal seeks an investment to save by placing children locally and not in the private sector.
- Members noted the increasing population and rising demand for SEND provision and agreed the proposal was future-proofing in line with the SEND strategy.
- Members of the Committee were concerned that larger secondary schools might not be the most appropriate setting for SSCs. Other members of the Committee considered that all schools should be able to offer an inclusive culture.
- The Head of Inclusion explained that the proposal would start with early years, however conversations were being held with secondary schools. The proposal aims to provide a graduated response, eventually developing expertise in all schools. Members agreed it was crucial to identify needs at the earliest opportunity, and therefore understood using early years as a starting point. Members also noted the importance of therapeutic practices in early years settings.
- Members of the Committee questioned whether the service had considered parents of non-SEND children in mainstream education who might consider the proposal detrimental to their learning. The Director of Education and Skills advised that Headteachers would need to be supported to establish and promote an inclusive culture in schools. He added that some schools were anxious about their ability to meet the high needs of these children, and other schools were concerned about the impact a SSC might have upon their results outturn. The School Effectiveness Strategy 2018-2022 would assist in brokering support from one school to another in order to identify effective practice and share this across the county.
- The Director of Education and Skills advised that the new education inspection framework from Ofsted removes judgement on outcomes of exam results, and gives an overall focus to areas such as inclusivity and its effectiveness. No school would receive a judgement of Outstanding if it cannot demonstrate it meets the needs of a wide profile of students.
- Members asked if children in out of county specialist placements would be required to come back and use the local provision. The Head of Inclusion advised no child currently placed out of county would be forced to come back to the county to a maintained placement. The Cabinet Member for Education and Skills added the SSCs would be ready for future children, and over time WSCC would see gradually fewer children needing to be placed in the independent and non-maintained sector.

35.3 Resolved that the committee supports the proposal to develop additional specialist support centres attached to mainstream schools in order to educate children with SEND locally in mainstream education and reduce out of county placements. The Committee further recommends:

1. that the service investigates therapeutic training available, such as Anna Freud and Thrive, and work with Special Educational Needs Coordinator (SENCO) networks in order to help support the objectives for West Sussex.
2. that once further work has been undertaken concerning need and provision, that measured localised and granular data is brought back to the committee.
3. that it can support and assist with the SEND strategy objectives where appropriate, and asks how it can help with the enablement of schools to become inclusive.
4. that, at an appropriate time, the Committee has an update on expected outcomes of SSCs.
5. that, when developed, the business case comes back to the Committee.

36. Outcome of School Funding review 2019/20 consultation

36.1 The Committee considered a report by the Executive Director Children, Adults, Health, Families and Education and the Director of Education and Skills. The report was introduced by Andy Thorne, Strategic Finance Business Partner, who took the Committee through a presentation (copy appended to the signed minutes) which outlined the potential changes to mainstream school funding in 2019/20 in West Sussex. A summary of the key points were as follows:

- In 2018/19, the new National Funding Formula (NFF) was introduced. In order to manage the implementation of the new formula, local authorities were able to manage the distribution of the Dedicated Schools Grant (DSG) through a local formula.
- This arrangement remains in place for 2019/20, and WSCC was required to engage schools and the Schools Forum to consult on proposed changes to funding arrangements affecting school budgets.
- Last year, the Schools Forum agreed a transition through the local formula to protect primary and small schools, which represent over half the schools in West Sussex. It was possible to maintain their funding level at £150,000 as larger schools were doing better via the minimum per pupil level of funding. This meant these smaller schools received a budget allocation higher than their indicative notional funding from the NFF, to enable WSCC time to consider their future viability.
- This year, in order to increase the local formula in line with the NFF, the primary lump sum value could not be maintained at £150,000. Four options were provided in a consultation document as follows:
 - Option 1: Phased reduction in primary lump sum
 - Option 2: Full reduction in primary lump sum
 - Option 3: Full reduction in primary lump sum and application of full minimum per pupil funding rates

- Option 4: Phased reduction in primary lump sum with 0% minimum funding guarantee.
- The Schools Forum agreed to support Option 1.
- In order to boost funding for the High Needs block, further transfers from the DSG were again required. The proposed transfers were £2.3m from the Schools block and £0.4m from the Early Years block to the High Needs block, representative of 0.5%.
- In December 2018, schools and the Schools Forum voted against the proposed transfer to the High Needs block from the Schools and Early Years blocks. In anticipation of this transfer being turned down, WSCC submitted an appeal to the Secretary of State for Education on 30th November 2018. This disapplication request asked that the Schools Forum decision was overturned, and that the transfer takes place. The outcome will be known in January 2019.
- In order to understand the impact the proposed transfers would have on individual schools budgets, four options were presented:
 - Option A: Transfer through reduced minimum per pupil funding level and area cost adjustment
 - Option B: Transfer through basic entitlement unit values
 - Option C: Transfer through combinations of Options A and B
 - Option D: Transfer through combinations of Options A and B with 0% minimum funding guarantee.
- The Schools Forum agreed that if the requested transfer of 0.5% to the High Needs block was successful, Option C represented the least unfair route.
- The Secretary of State for Education had received 28 other requests to make a similar transfer to the High Needs block.
- In recognition of the pressures on the High Needs element of the DSG, in December, the Secretary of State for Education announced an additional £250m of high needs funding to be paid over two years. West Sussex will therefore receive an additional £1.8m in 2018/19 and 2019/20. This has reduced the disapplication transfer request to £0.5m.

36.2 The Committee thanked the Strategic Finance Business Partner for the presentation and report. They recognised that the NFF and DSG leaves schools and vulnerable children significantly underfunded and that further investment is required from government.

36.3 The Cabinet Member for Education and Skills advised that WSCC needed to continue to make the point to government that the funding allocation for the High Needs block in particular does not keep pace with the expenditure required. He added that he was grateful for the clear steer from schools, the Schools Forum and the Committee that Option 1 and Option C presented as the least unfair choices in an ultimately challenging funding situation.

36.4 Resolved that the Committee:

1. Considers the impact of spending pressures for schools and on high needs expenditure.
2. Supports the change to the distribution of school funding for 2019/20 as set out in paragraphs 2.5 (Option 1) and 2.9 (Option C) in the report, which is to be considered by the Cabinet Member for Education and Skills in January 2019.

37. West Sussex Safeguarding Children Board Annual Report 2017/18

37.1 The Committee considered a report by Lesley Walker, Independent Chair of the West Sussex Safeguarding Children Board (WSSCB). The annual report 2017/18 outlined the work of the WSSCB as a statutory body, comprised of a multi-agency partnership, with an independent Chair. The WSSCB has a common goal to promote the safeguarding and welfare of children. The Committee heard the following key points and outcomes from 2017/18:

- A coordinated approach to services driven through the WSSCB showed significant improvements to the Multi-Agency Safeguarding Hub (MASH).
- The launch of the Integrated Prevention and Earliest Help (IPEH) model in 2017 resulted in WSSCB being recognised nationally as a leading provider of early help and interventions to vulnerable families and children.
- The Pause programme successfully engaged with a number of women, preventing repeated pregnancies that result in children coming into the care of the local authority.
- The Young People at Risk pilot was developed to support complex and vulnerable adolescents in West Sussex. Operation Encompass was successfully piloted in Crawley.
- Delivery of training to the Night Time Economy, including around 1000 taxi drivers, to identify and report signs of Child Exploitation (CE) and organised crime to Sussex Police.

37.2 In mid-2019, a new Local Safeguarding Children Partnership (LSCP) will replace the current WSSCB model. It will comprise 3 named safeguarding partners: Sussex Police, Clinical Commissioning Group (CCG) and the local authority.

37.3 The Cabinet Member for Children and Young People advised this migration to shared leadership will make the partnership more accountable, and objectives more deliverable.

37.4 The Independent Chair of the WSSCB outlined the priority areas for multi-agency action in 2018/19. The Business Plan will continue to focus on three priority areas, with provision of early help as the thread that runs throughout:

- Prevention and protection of children at risk of, or experiencing neglect.
- Prevention and protection of children from exploitation and abuse
- Children's emotional wellbeing and mental health.

37.5 The Chairman thanked the Independent Chair of the WSSCB for a visionary report. The Interim Director of Children and Family Services added that he and the Independent Chair would work together to endorse and deliver the refreshed opportunities presented through the new LSCP arrangement. The Committee raised the following questions which were answered by the Independent Chair:

- Members asked if the WSSCB was confident it could identify neglect at the earliest opportunity. The Independent Chair of the WSSCB advised the early help model was crucial in the identification of neglect before children suffer long term harm. She added the work

of the board was both scrutinised and audited for assurances and insight.

- Members were pleased to see that CCGs would form part of the new LSCP, but questioned whether staff in hospitals were adequately trained to identify and report suspicious circumstances or behaviour. The Independent Chair of the WSCCB advised there would be multi-agency practitioner hubs, facilitated in medical environments, in order to provide a space for such concerns.
- Members of the Committee raised concerns about the risk and harm of social media, and access to inappropriate material online. The Independent Chair advised e-safety was a continued priority for the board moving forward in order to safeguard children when online. Members added their focus should also include guidance for parents and carers.

37.6 Resolved that the Committee:

1. considers the successes and areas for improvement for the WSSCB in 2017/18.
2. consider the WSSCB's key messages for partner agencies and WSCC.
3. visits the MASH at an appropriate time.

38. Business Planning Group Report

38.1 The Committee considered a report from the Business Planning Group which was held virtually on 21 November 2018. The report was introduced by Rachel Allan, Senior Adviser Democratic Services.

38.2 The Education and Skills Annual Report would be a more succinct document this year, and as a result, will not require a Task and Finish Group. The Annual Report will come to the Committee in March.

38.3 Members requested that SEND transport be discussed at the BPG. As the BPG was held virtually, this will now be considered at the next meeting of the group.

38.4 The work programme indicated a possible consultation on the removal of non-statutory age pupils from home to school transport. The Cabinet Member advised that this was no longer being considered as a savings proposal at the current time.

38.5 The Senior Adviser advised of a possible Mental Health Project Day in May 2019. Members of the Committee were keen for this to take place and suggested the following were engaged:

- Offers from stakeholders
- Witnesses, to include children and schools
- Time For Children
- Parent support groups
- Children's Adolescent Mental Health Service (CAMHS)
- Comparisons between Children Looked After (CLA) and non CLA.

38.6 Resolved that the Committee endorses the contents of the Business Planning Group Report.

39. Possible Items for Future Scrutiny

39.1 Members of the Committee suggested that the BPG consider the following items for future scrutiny:

- Woodlands Meed College Site
- Award of Contract for Integrated Child Psychology Service
- Virtual School – Educational experiences and outcomes.

40. Date of Next Meeting

41.1 The Committee noted that the next scheduled meeting will be held on 7 March 2019 at 10.30am at County Hall, Chichester.

The meeting ended at 3.18 pm

Chairman

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Forward Plan of Key Decisions

Explanatory Note

The County Council must give at least 28 days' notice of all key decisions to be taken by members or officers. The Forward Plan includes all key decisions and the expected month for the decision to be taken over a four-month period. Decisions are categorised in the Forward Plan according to the [West Sussex Plan](#) priorities of:

- Best Start in Life
- A Prosperous Place
- A Safe, Strong and Sustainable Place
- Independence in Later Life
- A Council that Works for the Community

The Forward Plan is updated regularly and key decisions can be taken daily. Published decisions are available via this [link](#). The Forward Plan is available on the County Council's website www.westsussex.gov.uk and from Democratic Services, County Hall, West Street, Chichester, PO19 1RQ, all Help Points and the main libraries in Bognor Regis, Crawley, Haywards Heath, Horsham and Worthing.

Key decisions are those which:

- Involve expenditure or savings of £500,000 or more (except decisions in connection with treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	The title of the decision, a brief summary and proposed recommendation(s)
Decision By	Who will take the decision
West Sussex Plan priority	See above for the five priorities contained in the West Sussex Plan
Date added to Forward Plan	The date the proposed decision was added to the Forward Plan
Decision Month	The decision will be taken on any working day in the month stated
Consultation/ Representations	Means of consultation/names of consultees and/or dates of Select Committee meetings and how to make representations on the decision and by when
Background Documents	What documents relating to the proposed decision are available (via links on the website version of the Forward Plan). Hard copies of background documents are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

For questions about the Forward Plan contact Helena Cox on 033022 22533, email helena.cox@westsussex.gov.uk.

Published: 1 May 2019

Forward Plan Summary

Summary of all forthcoming executive decisions in West Sussex Plan priority order

Page No	Decision Maker	Subject Matter	Date
 Best Start in Life			
5	Cabinet Member for Education and Skills	Expansion of Manor Green Primary School, Crawley	May 2019
6	Cabinet Member for Education and Skills	Expansion of Sompting Village Primary School	May 2019
6	Executive Director Economy, Infrastructure and Environment	Completion of expansion works to Northgate Primary School	May 2019
7	Executive Director Economy, Infrastructure and Environment	Award of Contract for the expansion of Manor Green Primary School, Crawley	May 2019
8	Executive Director Economy, Infrastructure and Environment	Award of Contract for the expansion works to Nyewood Junior School, Bognor Regis	May 2019
8	Executive Director Economy, Infrastructure and Environment	Award of Contract for the expansion of Shelley Primary School, Broadbridge Heath	May 2019
9	Executive Director Economy, Infrastructure and Environment	Award of Contract for the expansion of Sompting Village Primary School	May 2019
10	Cabinet Member for Children and Young People	Redesign of the Integrated Prevention and Earliest Help Service	May 2019
11	Cabinet Member for Children and Young People	Relinquishment of the Beechfield Secure Unit	May 2019
 A Prosperous Place			
12	Cabinet Member for Highways and Infrastructure	A284 Lyminster Bypass - Land Acquisition	May 2019
13	Director of Highways and Transport	Award of Contracts for Winter De-icing Salt and Gritter Fleet	May 2019



13	Cabinet Member for Highways and Infrastructure	Guidance on Parking in New Developments	May 2019
14	Cabinet Member for Highways and Infrastructure	A2300 scheme: capital allocation and authority to submit business case and award contract	June 2019
15	Cabinet Member for Highways and Infrastructure	A259 Littlehampton Corridor Improvements	June 2019
16	Executive Director Economy, Infrastructure and Environment	Eastern Gateway, Crawley Growth programme- Contract award	June 2019
17	Cabinet Member for Highways and Infrastructure	Highways and Transport Service Area Review - Highway Maintenance Plan	June 2019



A Strong, Safe and Sustainable Place

18	Director of Fire Service Operations and Chief Fire Officer	Award of Contract for the provision of 7 x Fire Appliances	May 2019
19	Director of Fire Service Operations and Chief Fire Officer	Collaborative Procurement of Diesel Fuel with Blue Light partners	May 2019
20	Director of Fire Service Operations and Chief Fire Officer	Commence procurement of replacement vehicles for Fire and Rescue Flexi-Duty System (FDS) staff	May 2019
21	Executive Director Children, Adults, Families, Health and Education	Commissioning of community advice services from Citizens Advice in West Sussex	May 2019
22	Cabinet Member for Environment	Halewick Lane Energy Storage Project	May 2019
23	Cabinet Member for Adults and Health	Procurement of Integrated Sexual Health Services	May 2019
24	Cabinet Member for Environment	West Sussex Minerals and Waste Development Scheme 2019-2022	May 2019
25	Cabinet Member for Safer, Stronger Communities	Worthing Community Hub	May 2019
26	Cabinet Member for Environment	Adoption of the Shoreham Harbour Joint Area Action Plan	June 2019
27	Director of Fire Service Operations and Chief Fire Officer	Replacement Fuel Card Contract (Fire Service)	June 2019

Agenda Item 4

	Fire Officer		
28	Executive Director Economy, Infrastructure and Environment	Worthing Community Hub Award of Contract	June 2019
 Independence in Later Life - None			
 A Council that works for the Community			
29	Leader, Cabinet Member for Finance and Resources	Total Performance Monitor (Rolling Entry)	Between April 2019 and March 2020
29	Cabinet Member for Finance and Resources	Review of Property Holdings (Rolling Entry)	Between April 2019 and March 2020
30	Cabinet Member for Safer, Stronger Communities	Allocation of the Community Initiative Fund	May 2019
31	Cabinet Member for Adults and Health	Procurement of Mortuary Services for West Sussex	May 2019
32	Cabinet Member for Finance and Resources	Procurement of Outdoor Media Services	May 2019
33	Executive Director Economy, Infrastructure and Environment	Procurement - Self Service Library Kiosk Replacement	May 2019
34	Executive Director Economy, Infrastructure and Environment	Procurement of a Water Retail Supplier	May 2019
34	Director of Communities	Award of Contract Self Service Library Kiosks	June 2019

Best Start in Life

Cabinet Member for Education and Skills

Expansion of Manor Green Primary School, Crawley	
<p>The Special Educational Needs and Disability (SEND) Strategy 2016-2019 aims to provide high quality local education provision for children and young people with SEND and optimise value for money from the High Needs Block of the Dedicated Schools Grant. As part of the development of the SEND Strategy, the County Council has identified an increased demand for extra provision to meet two specific areas of SEND - Autistic Spectrum Condition and Social, Emotional and Mental Health.</p> <p>Following a review of current provision and anticipated future need, in early January 2019 the Cabinet Member for Education and Skills agreed a statutory notice to increase space at Manor Green Primary School in Crawley from September 2019. The school caters for a wide-range of Special Educational Needs, particularly for children with moderate and severe learning difficulties, complex social and communication difficulties or those who have been identified as having an Autistic Spectrum Condition. The increase in space would enable the school to increase planned places by 36 from 164 to 200.</p> <p>To accommodate the additional pupils two further classrooms will need to be built. The feasibility work for the project has now been completed. Following detailed design and a competitive tendering exercise the Cabinet Member will be asked to approve the allocation of the funds required to enable the project to proceed.</p>	
Decision By	Mr Burrett - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	7 January 2019
Decision Month	May 2019
Consultation/ Representations	<p>School, parents and local residents, Borough Council. Cabinet Member for Finance and Resources.</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills via the author or officer contact, by the beginning of the month in which the decision is due to be taken</p>
Background Documents (via website)	Cabinet Member Decision Report
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders - 033 022 22553

Cabinet Member for Education and Skills**Expansion of Sompting Village Primary School**

The County Council has a statutory duty to provide sufficient school places for all children who need a place. Due to growing demand for school places in the Sompting area there is a need to expand the local Primary School to accommodate additional pupils. In March 2017 the Cabinet Member for Finance approved an expansion of Sompting Village Primary School to increase its admission number from 60 pupils in each year group to 90 pupils in each year group with effect from September 2019.

The Cabinet Member for Education and Skills will be asked to approve the allocation of the funds required to enable the expansion project to proceed.

Decision By	Mr Burrett - Cabinet Member for Education and Skills
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	4 December 2018
Decision Month	May 2019
Consultation/ Representations	School, parents and local residents, Parish and District Councils. Cabinet Member for Finance and Resources. Representations concerning this proposed decision can be made to the Cabinet Member for Education and Skills, via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	Decision Report FIN09 (16/17)
Author	Leigh Hunnikin Tel: 033 022 23051
Contact	Wendy Saunders - 033 022 22553

Executive Director Economy, Infrastructure and Environment**Completion of expansion works to Northgate Primary School**

The County Council has a statutory duty to provide sufficient school places for all children who need a place. Due to the growing demand for school places in the Northgate area of Crawley an expansion project has been progressing at the school to enable the school to increase admission numbers from 60 pupils in each year group to 90 pupils in each year group.

The initial budget allocation to fund this project has proved to be insufficient to achieve all the works required for the school expansion. The Executive Director Economy, Infrastructure and Environment will therefore be asked to approve the expenditure of additional funding to enable the completion of the expansion works at Northgate Primary School.

Decision By	- Executive Director Economy, Infrastructure and Environment
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West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	14 December 2018
Decision Month	May 2019
Consultation/ Representations	Director of Education and Skills Representations concerning this proposed decision can be made to the Executive Director for Economy, Infrastructure and Environment via the author or officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents (via website)	None
Author	Carol Bruce Tel: 033 022 23055
Contact	Wendy Saunders - 033 022 22553

Executive Director Economy, Infrastructure and Environment

Award of Contract for the expansion of Manor Green Primary School, Crawley	
<p>Due to growing demand for school places for children with Special Educational Needs and Disabilities there is a need to expand Manor Green Primary School to accommodate additional pupils. The Cabinet Member for Education and Skills will be asked to approve the allocation of funds required to enable the expansion to proceed and to delegate authority to the Executive Director of Economy, Infrastructure and Environment to award the contract for the works.</p> <p>Following receipt of this approval from the Cabinet Member, the Executive Director of Economy, Infrastructure and Environment will be asked to award the construction contract to expand Manor Green Primary School.</p>	
Decision By	- Executive Director Economy, Infrastructure and Environment
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	15 January 2019
Decision Month	May 2019
Consultation/ Representations	Representations concerning this proposed decision can be made to the Executive Director for Economy, Infrastructure and Environment via the author or officer contact, by the beginning of the month in which the decision is due to be taken
Background Documents	None

Agenda Item 4

(via website)	
Author	Philippa Hind Tel: 033 022 23041
Contact	Wendy Saunders - 033 022 22553

Executive Director Economy, Infrastructure and Environment

Award of Contract for the expansion works to Nyewood Junior School, Bognor Regis

Due to growing demand for school places, an expansion project was undertaken at Nyewood Junior School in 2015 to increase the published admission number from 75 to 90 places per year. A new school hall is required to complete the expansion. The Cabinet Member for Education and Skills will be asked to approve the allocation of funds required to enable the project to proceed and to delegate authority to the Executive Director of Economy, Infrastructure and Environment to award the contract for the works.

Following receipt of this approval from the Cabinet Member, the Executive Director of Economy, Infrastructure and Environment will be asked to award the construction contract for the new hall for Nyewood Junior School.

Decision By	- Executive Director Economy, Infrastructure and Environment
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	14 December 2018
Decision Month	May 2019
Consultation/ Representations	Representations concerning this proposed decision can be made to the Executive Director Economy, Infrastructure and Environment, via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Philippa Hind Tel: 033 022 23041
Contact	Wendy Saunders - 033 022 22553

Executive Director Economy, Infrastructure and Environment

Award of Contract for the expansion of Shelley Primary School, Broadbridge Heath

Due to growing demand for school places there is a need to expand Shelley Primary School to accommodate additional pupils. The Cabinet Member for Education and Skills will be asked to approve the allocation of funds required to enable the expansion to

proceed and to delegate authority to the Executive Director of Economy, Infrastructure and Environment to award the contract for the works.

Following receipt of this approval from the Cabinet Member, the Executive Director of Economy, Infrastructure and Environment will be asked to award the construction contract to expand Shelley Primary School.

Decision By	- Executive Director Economy, Infrastructure and Environment
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	14 December 2018
Decision Month	May 2019
Consultation/ Representations	Representations concerning this proposed decision can be made to the Executive Director for Economy, Infrastructure and Environment via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Philippa Hind Tel: 033 022 23041
Contact	Wendy Saunders - 033 022 22553

Executive Director Economy, Infrastructure and Environment

Award of Contract for the expansion of Sompting Village Primary School

Due to growing demand for school places there is a need to expand Sompting Village Primary School to accommodate additional pupils. The Cabinet Member for Education and Skills will be asked to approve the allocation of funds required to enable the expansion to proceed and to delegate authority to the Executive Director of Economy, Infrastructure and Environment to award the contract for the works.

Following receipt of this approval from the Cabinet Member, the Executive Director of Economy, Infrastructure and Environment will be asked to award the construction contract to expand Sompting Village Primary School.

Decision By	- Executive Director Economy, Infrastructure and Environment
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	14 December 2018
Decision Month	May 2019
Consultation/	

Agenda Item 4

Representations	Representations concerning this proposed decision can be made to the Executive Director, Economy, Infrastructure and Environment via the author or officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Philippa Hind Tel: 033 022 23041
Contact	Wendy Saunders - 033 022 22553

Cabinet Member for Children and Young People

Redesign of the Integrated Prevention and Earliest Help Service	
<p>In January 2019 the Cabinet Member for Children and Young People published a decision approving the commencement of a review to propose a redesign of the services provided as the Integrated Prevention and Earliest Help Service (IPEH) (Decision reference CYP06 (18/19)).</p> <p>The aim of the review is to design and plan to implement a targeted early help offer that delivers improved outcomes, reduces demand for children's social care and directs the financial resources available within the Directorate appropriately.</p> <p>The Cabinet Member for Children and Young People will be asked to approve the proposed design and plans for its implementation.</p> <p>The implementation will be achieved in a planned and responsive way which takes full account of the comprehensive consultation and engagement plan this project relies upon. It will also draw on the contributions from those members (in Select Committee and Corporate Parenting Panel) who have a close interest in how the proposals are coordinated and carried through so as to maintain the core aims and benefits of this critical service area. The first changes are likely to be in areas of internal service reconfiguration, with any more significant service changes which may affect partnership plans and commitments being settled through the on-going joint planning and engagement over a period of time.</p> <p>The decision to approve the proposed design and plans for its implementation is due to be taken by the Cabinet Member for Children and Young People in May 2019. Further decisions for implementation after the initial plans will be set out as part of the design and time line to be published in May.</p>	
Decision By	Mr Marshall - Cabinet Member for Children and Young People
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	6 February 2019
Decision Month	May 2019
Consultation/ Representations	Staff Unison

	<p>Partners in the IPEH Partnership Local Safeguarding Children Board West Sussex Clinical Commissioning Groups District and Borough Councils Children and Young People's Services Select Committee – 15 May 2019</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Children and Young People, via the author or officer contact, by the beginning of the month in which the decision is due to be taken</p>
Background Documents (via website)	IPEH review decision
Author	Hayley Connor Tel: 033 022 23792
Contact	Wendy Saunders Tel: 033 022 22553

Cabinet Member for Children and Young People

Relinquishment of the Beechfield Secure Unit	
<p>Beechfield Secure Unit is a West Sussex County Council owned and run unit in Cophorne, near Crawley, that has provided secure accommodation welfare placements for young people that meet the criteria set out in Section 25 of the 1989 Children's Act.</p> <p>In 2016 an Ofsted inspection judged the unit to be inadequate; as a result Beechfield was closed on 10 October 2016 and has remained closed since this time.</p> <p>Following an analysis of the need in West Sussex for this type of accommodation, benchmarking against provision by other local authorities, and set against the wider review that is taking place of the in-house residential estate, the Cabinet Member for Children and Young People will be asked to agree that operation of a secure unit at the Beechfield site permanently ceases.</p>	
Decision By	Mr Marshall - Cabinet Member for Children and Young People
West Sussex Plan priority	Best Start in Life
Date added to Forward Plan	9 April 2019
Decision Month	May 2019
Consultation/ Representations	<p>Staff, Unison Children and Young People's Services Select Committee – 15 May 2019</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Children and Young People via the author or officer contact, by the beginning of the month in which the decision is due to be taken</p>
Background	None

Agenda Item 4

Documents (via website)	
Author	Stuart Gibbons Tel: 033 022 226218
Contact	Wendy Saunders Tel: 033 022 22553

Children and Young People's Services Select Committee
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Date 15th May 2019

Redesign of the Integrated Prevention and Earliest Help Service (IPEH)

Report by Executive Director Children, Adults, Families, Health and Education
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Summary

The Integrated Prevention and Earliest Help (IPEH) service was launched on 1 April 2017, following the alignment of a number of separate council services in order to deliver better outcomes for children, young people and families. The model was set up to meet the needs of those aged from 0-25 years with a preventative focus.

In January 2019, the Cabinet Member for Children and Young People published a decision approving the commencement of a review to propose a redesign of the IPEH services provided (decision reference CYP06 (18/19)).

The aim of the review is to design and plan to implement a targeted early help offer that delivers improved outcomes, reduces demand for children's social care and directs the financial resources available within the Children and Families Directorate appropriately.

The review started in February 2019. However, the Ofsted inspection, which ran from 25th February to 8th March 2019, has provided the Council with an opportunity to reflect on the whole range of services for children, including IPEH, test the effectiveness and impact of those services and better embed the voices of children and families who use these services. In the context of the Ofsted inspection, it's now important that the review is integrated into the plans for improvement and investment in children's services that are being developed and overseen by the Council's Improvement Board.

The focus is on redesigning the best possible pathway for our children with our partners. It is not financially driven at this point and will form a critical part of our whole improvement journey across all children's services. However, where financial efficiencies are identified as part of that redesign then there is a commitment to realising them. The purpose of the review remains to improve the pathway children and families take into and out of services and develop a more targeted early help offer, particularly at the edge of care, which is flexible to local need. The engagement work is set out in the **appendix**.

The focus for scrutiny

The Committee is asked to consider;

- 1) The effectiveness of the consultation/engagement process with the stakeholder groups (see the appendix)
- 2) The opportunities that are emerging - whether they will meet the key purpose of the review, and
- 3) Advise the Cabinet Member how the select committee proposes to be involved in the ongoing design and implementation of early help services as

part of the wider improvement work required.

1. Background and Context

- 1.1 The Integrated Prevention and Earliest Help (IPEH) service was launched on 1 April 2017, following the alignment of a number of separate council services in order to deliver better outcomes for children, young people and families. The model was set up to meet the needs of those aged from 0-25 years with a preventative focus.
- 1.2 In December 2018, a decision was taken to make changes to the IPEH services to accommodate the loss of £560k Troubled Families grant from April 2019. Members were advised through that decision of how those changes would be managed to minimise service disruption but also of the need to review IPEH in the future to ensure longer term sustainability, efficiency and effectiveness.
- 1.3 In January 2019, the Cabinet Member for Children and Young People published a decision approving the commencement of a review to propose a redesign of the IPEH services (decision reference CYP06 (18/19). This redesign was tasked with initially identifying and realising £4.9m of efficiency savings over a 2 year period.
- 1.4 On 25th February, Ofsted conducted a full inspection of the Council's Children Social Care Service. At this point it was decided to pause engagement with staff and partners on the redesign of IPEH to allow officers to focus on the Ofsted inspection.
- 1.5 The Ofsted inspection has provided the Council with an opportunity to reflect on the range of services for children, including IPEH, test the effectiveness and impact of those services and better embed the voices of children and families who use our services. In the context of the Ofsted inspection, it is now important that the review is integrated into the plans for improvement and investment in children's services that are being developed and overseen by the Council's Improvement Board. A separate report to the Committee deals with the outcome of the Ofsted inspection.
- 1.6 The review recommenced after the inspection was completed with a focus on redesigning the best possible pathway for our children with our partners. It is not financially driven at this point and will form a critical part of our whole improvement journey across all children's services. However, where financial efficiencies are identified as part of that redesign then there is a commitment to realising them.
- 1.7 The project has embarked on a wide ranging set of engagement activities with both staff and partners. Our work to date has identified a range of opportunities which will now be considered as part of the redesign. This is set out the attached appendix.

2. Proposal

2.1 Approach

The approach to the project has three main parts, shown below.



- 1. Qualitative data analysis**
Widespread engagement through various channels
- 2. Quantitative data analysis**
Analysis of various sets of data on productivity, spend, demand etc.
- 3. Best Practice Research**
Consideration of a number of other delivery models

2.2 Qualitative Analysis

This took the form of 1:1 interviews with Senior Management Team, System Hub leads, visits to different locations within each Hub across the Council alongside wider staff and partner engagement which are detailed in section 2.2. At these site visits, staff in various roles were spoken to in order to understand current working practices, challenges and opportunities in their working environments.

2.3 Quantitative Analysis

In addition to the qualitative assessments, various data sets were analysed to gather a greater understanding of the service, these included analysing data about performance, productivity, demographics, and demand for services, processes, costs and service user contact.

2.4 Best Practice Review

In order to incorporate learning and best practice from elsewhere, a number of other Councils' early help services were reviewed, alongside work that the LGA has recently published, on what makes an effective early help service, so that this could be compared to the current IPEH offer and configuration.

It should be noted that a like for like comparison with these authorities is very difficult to make as almost every local model is configured differently and the drivers for services and responses to them are all different. However, the models have provided helpful insights on features that can be incorporated into future redesign.

Four counties were selected as comparators and these were Essex, North Yorkshire, Hampshire and East Sussex, on the basis of;

- High performing early help services,
- Ensuring a breadth of differences in the operating models and approach to service delivery

2.5 Engagement

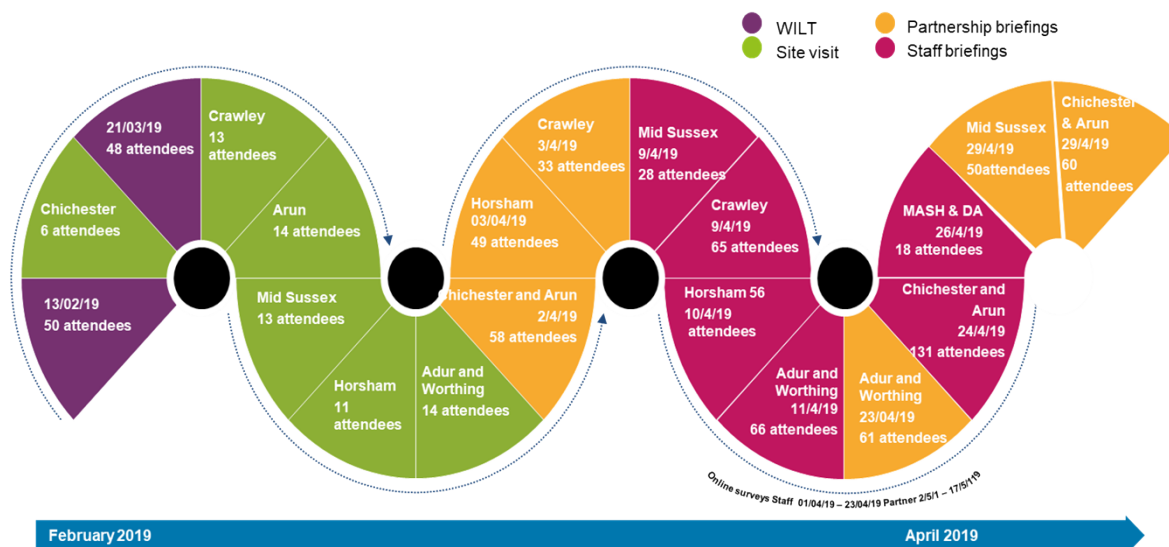
A comprehensive engagement plan was developed for the work. The plan involved engagement with both staff and partners and started at the completion of the Ofsted inspection. Service users have not yet been formally engaged but existing feedback that is collated on a regular basis has been incorporated. This will be a key element of engagement for any future stages of redesign work.

Engagement has taken place with the following people in the following ways;

- One to one meetings with the Cabinet Member and the Executive Director of People
- Online surveys for IPEH and HCP Staff
- Online survey for Partners
- Site visits by the project team to each hub location
- Staff briefing sessions
- Partner briefing sessions
- Feedback forms from service users
- Regular email communications to both staff and partners
- Frequently asked questions updated regularly for both staff and partners
- Attendance at IPEH Leadership Team Meetings (SMT, ILT, WILT)

The diagram below sets out the engagement journey and highlights the number of people who have been engaged;

- 364 IPEH staff attended face to face briefing sessions,
- 300 partners have attended face to face briefing sessions,
- 380 IPEH staff completed an online survey, and
- 29 HCP staff completed an online survey



2.6 Opportunities

Whilst the current IPEH model broadly aligns with good practice and need, the project has identified a number of opportunity areas that should be considered in the redesign work. These opportunity areas have been identified from both the analysis of the service, through data and interviews, and engagement with staff and partners.

The opportunities are described in groupings in the diagram below.

A number of areas of good practice has been identified in the IPEH Services, below are eleven opportunities that have emerged from the review which will be incorporated within the redesign.



There was significant support expressed to maintain a place based/locality presence for any future model.

2.7 Next Steps

Following Select Committee’s consideration of this report it is proposed to start to develop a number of options that;

- Focus on prevention and early intervention services that benefit from being delivered in a locality setting and in partnership,
- Are aligned and integrated with the overarching Children’s Services Improvement plan, with a redefined and improved pathway for the child and are integrated with the Healthy Child Programme,
- Further align prevention and early intervention with education and public health priorities as described in the Health and Wellbeing Plan

- Strengthen children and family pathways in order to ensure children are safer and avoid requirements for statutory interventions

The approach that will be used to design the models in detail will be based on co-production, focusing on incorporating the views of service users and staff.

3. Resources

- 3.1 Resource implications will be considered as the options are developed.
- 3.2 In January 2019 the Cabinet Member for Children and Young People published a decision approving the commencement of a review to propose a redesign of the IPEH services (decision reference CYP06 (18/19). This redesign was tasked with initially identifying and realising £4.9m of efficiency savings over a 2 year period. A saving of £1M has already been generated so resources can be redirected to fill the gap resulting from the reduction in government grant for the Troubled Families Initiative.
- 3.3 The savings, given the service wide redesign work that needs to be undertaken following Ofsted, of which the review of IPEH is part, will now be considered as part of the children's services improvement plan. Where financial efficiencies are identified as part of that redesign they will be released appropriately. The improvement plan will be the vehicle that will drive efficiency and effectiveness and, most importantly, improved outcomes.

Factors taken into account

4. Issues for consideration by the Select Committee

- 4.1 The Committee is asked to consider the following;
 - 1) The effectiveness of the consultation/engagement process with the stakeholder groups
 - 2) The opportunities that are emerging - whether they will meet the key purpose of the review, and
 - 3) Recommend to the Cabinet Member how the select committee proposes being included as part of the ongoing design and implementation of early help services as part of the wider improvement work required.

5. Consultation

- 5.1 Proposals have been published in the County Council's Forward Plan of Key Decisions and each of the draft Cabinet Member reports sets out the methodology and process of engagement with stakeholders and elected members.

6. Risk Management Implications

- 6.1 A risk log has been developed and this will be developed further as the options are crafted in more detail

7. Other Options Considered

7.1 As stated in this report a range of options have been investigated including best practice within West Sussex and externally.

8. Equality Duty

8.1 An Equality Impact Assessment will be developed alongside the options for remodelling

9. Social Value

9.1 Social Value will be considered alongside the options for remodelling

10. Crime and Disorder Implications

10.1 Crime and Disorder Implications will be considered alongside the options for remodelling

11. Human Rights Implications

11.1 Human Rights Implications will be considered alongside the options for remodelling

Kim Curry

Executive Director Children, Adults,
Families, Health and Education

John Readman

Interim Director of Children and Family
Services

Hayley Connor

Head of IPEH Services

Contact: Hayley Connor
0330 2223 792

Appendix A: Summary of IPEH engagement Select Committee 15 May

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Summary of IPEH engagement Select Committee 15th May

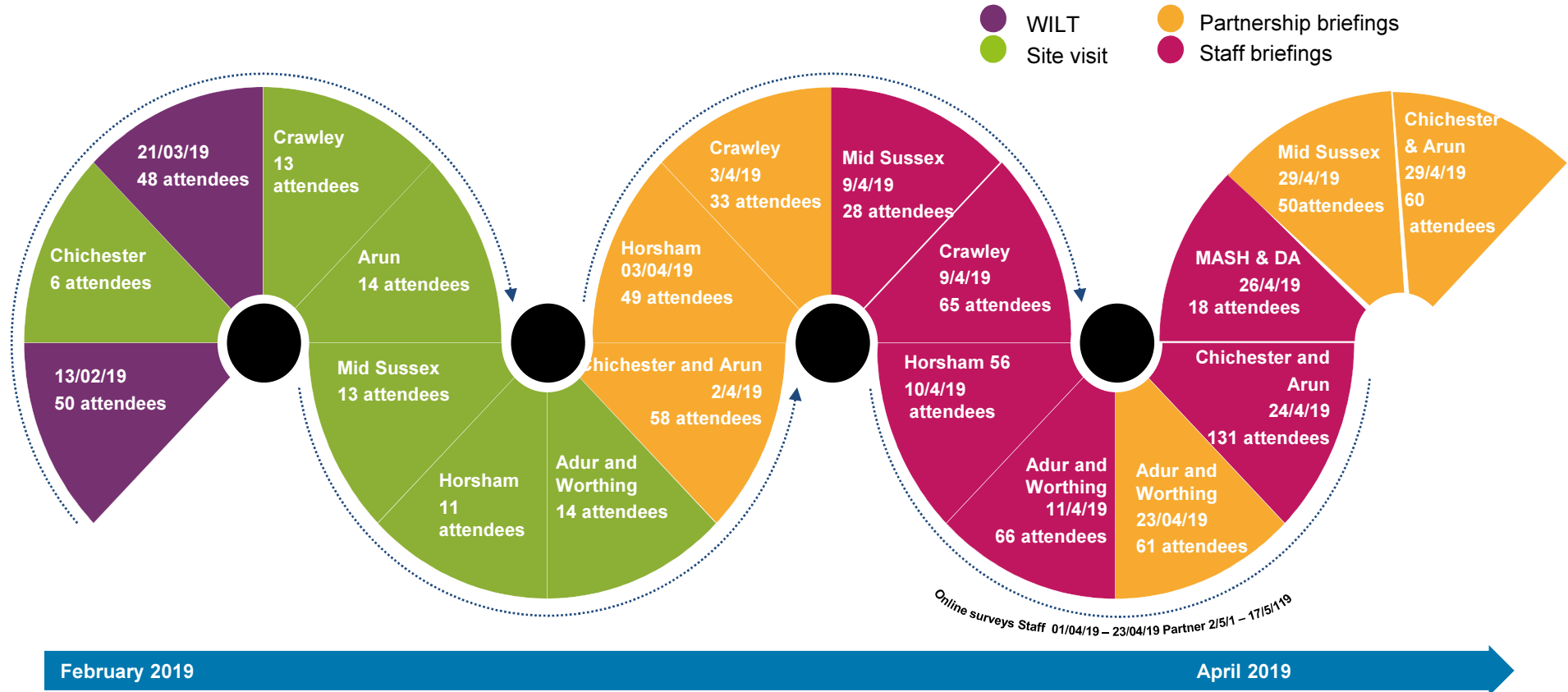


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Engagement timeline

Below is the timeline of engagement which has been ongoing throughout the IPEH review from February to April 2019. Engagement has been conducted through a number of events and surveys across all six hubs.

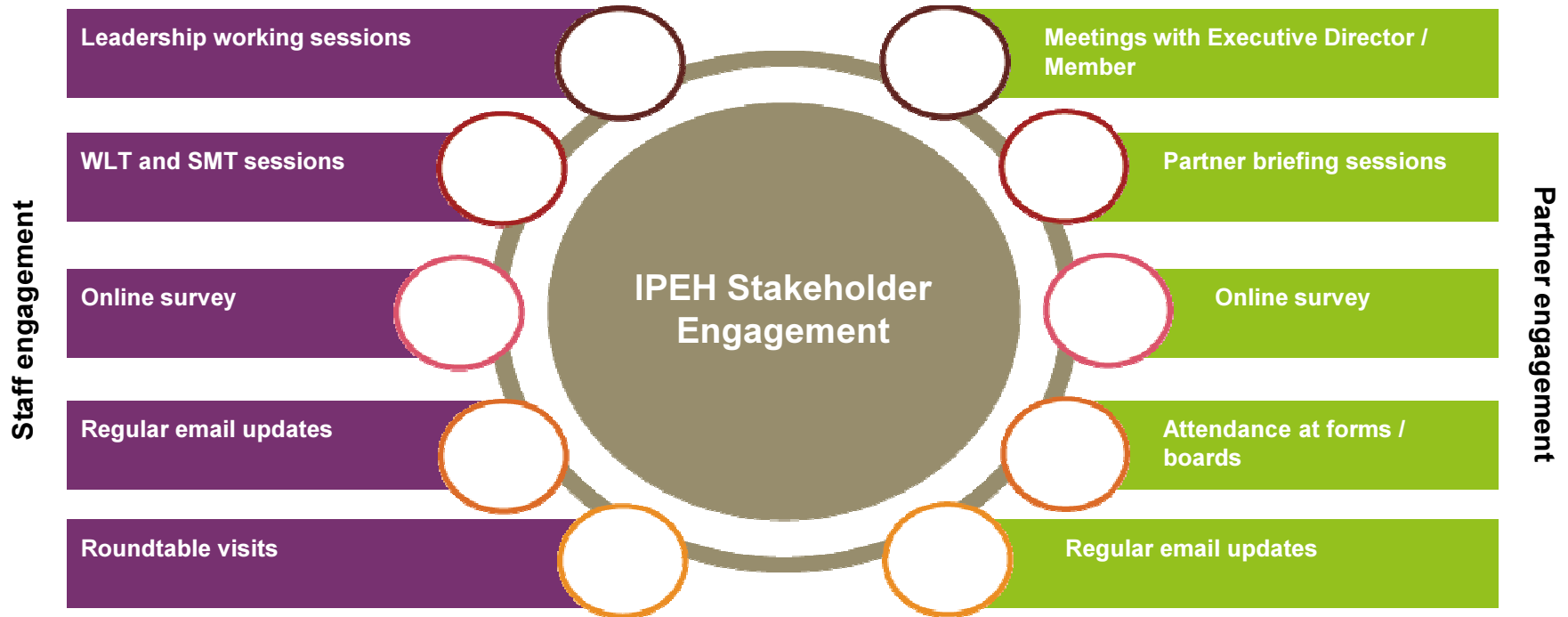


February 2019

April 2019

Engagement activities

- As part of our review, we took a holistic view of the IPEH service and engaged with stakeholders from a range of levels throughout of the service on an on-going basis, through site visits and staff briefings. This was supplemented by an online survey for staff who were unable to attend these events.
- We have also engaged with service delivery partners such as HCP, Health, schools and Police through Partnership sessions.
- Below is an overview of the different types of engagement activities that were conducted for staff and partners.



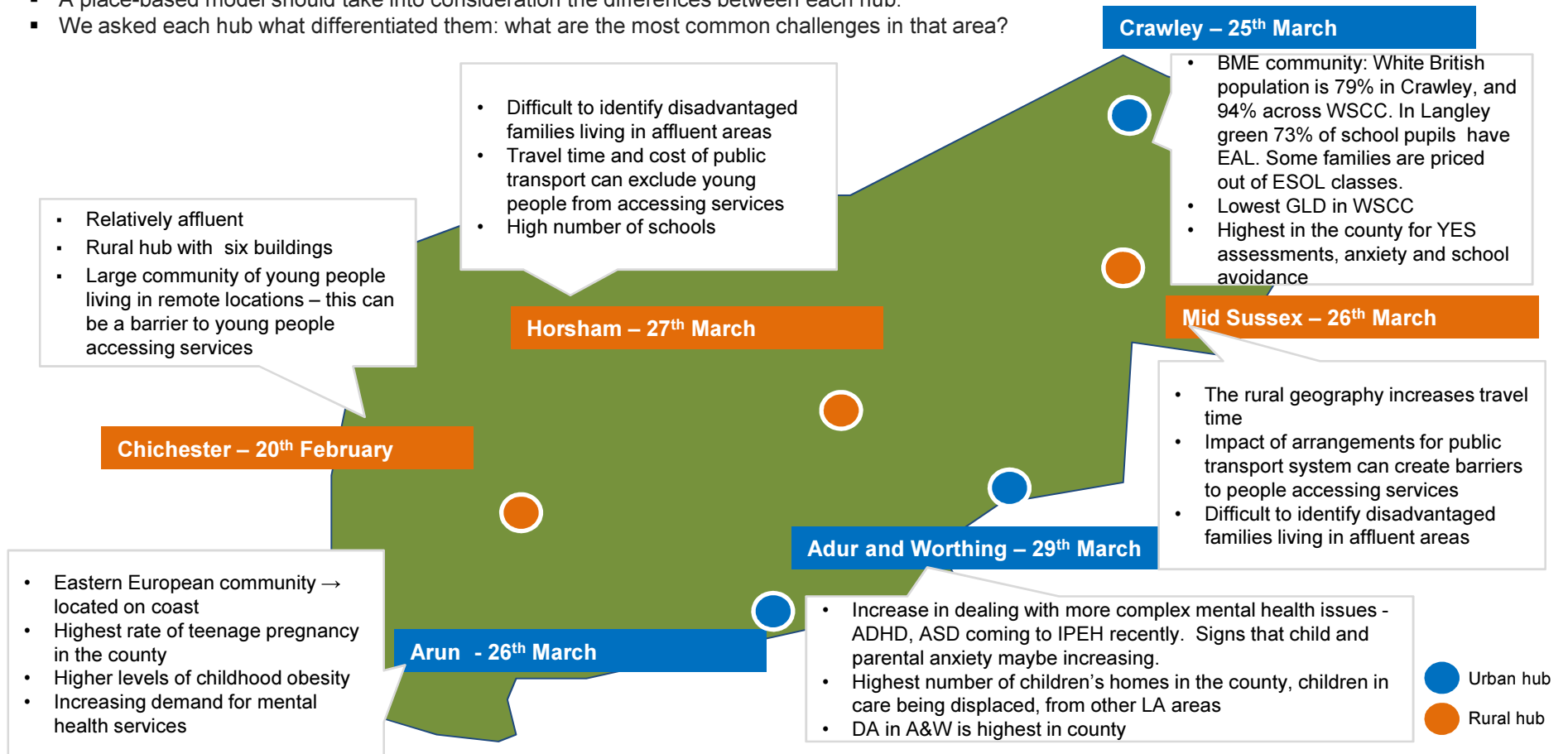
Engagement themes

To supplement our findings and direct the future state of the IPEH operating model we held conversations around the following areas at various events and through the staff engagement survey:

 <p>1. What differentiates each hub?</p>	 <p>5. Upskilling IPEH workers</p>
 <p>2. The role of specialist services</p>	 <p>6. Technology</p>
 <p>3. The current relationships with Partners</p>	 <p>7. Successes and concerns of review</p>
 <p>4. The current relationships with CSC</p>	

Different characteristics of each hub

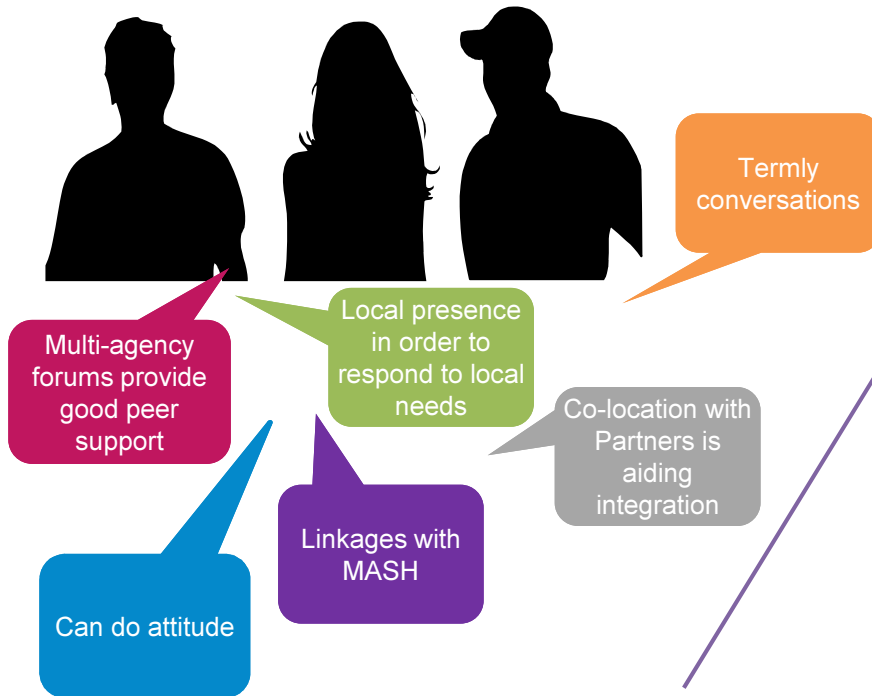
- A place-based model should take into consideration the differences between each hub.
- We asked each hub what differentiated them: what are the most common challenges in that area?



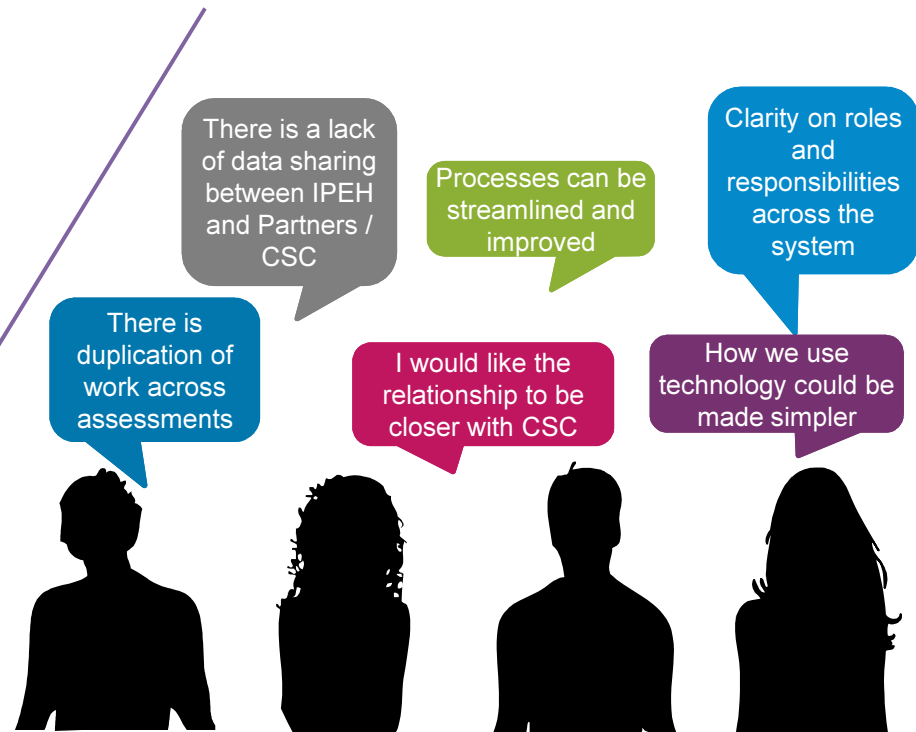
Key themes to emerge from engagement

- Below is a high level overview of some of the comments that emerged throughout our engagement with staff and partners.
- Comments were organised into four themes: end-to-end processes; relationships with partners; relationships with CSC; and technology.
- A detailed engagement thematic analysis is in production.

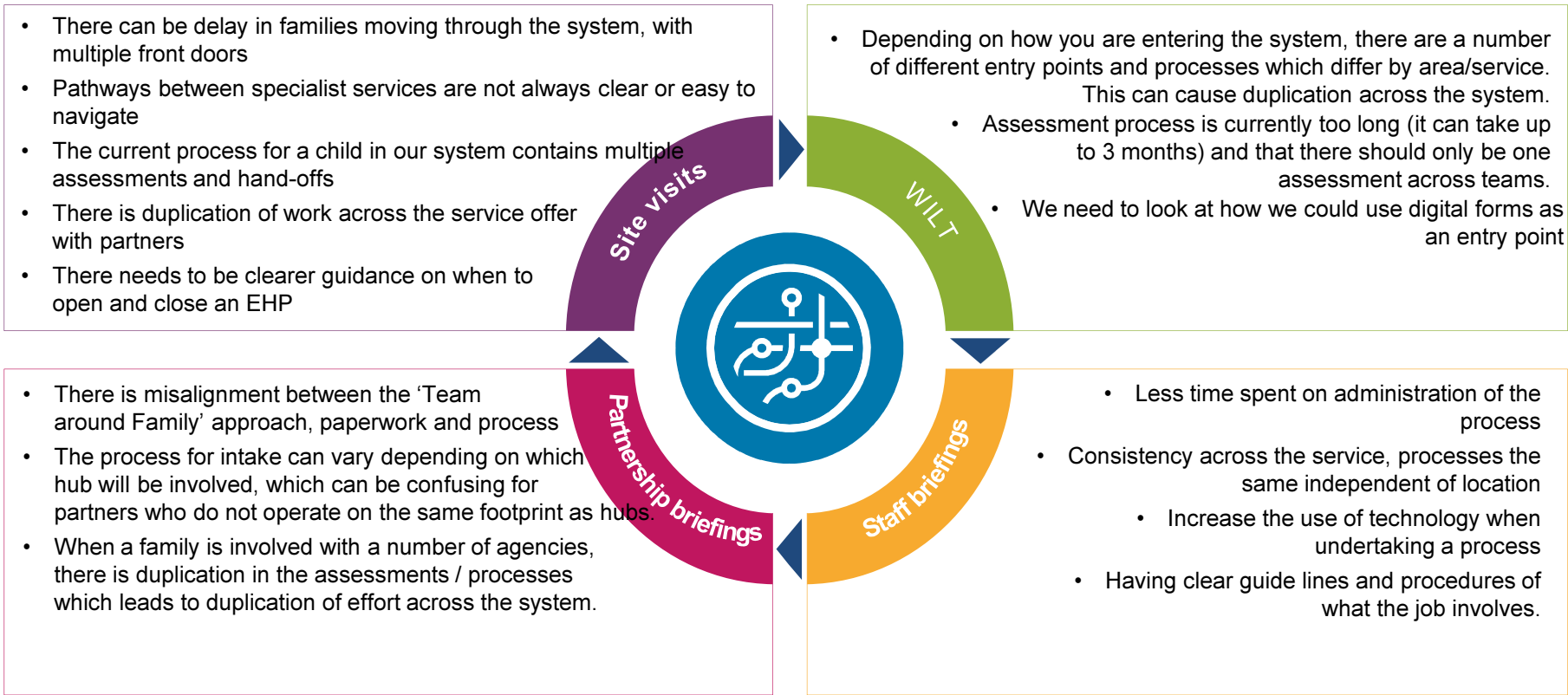
What is working well?



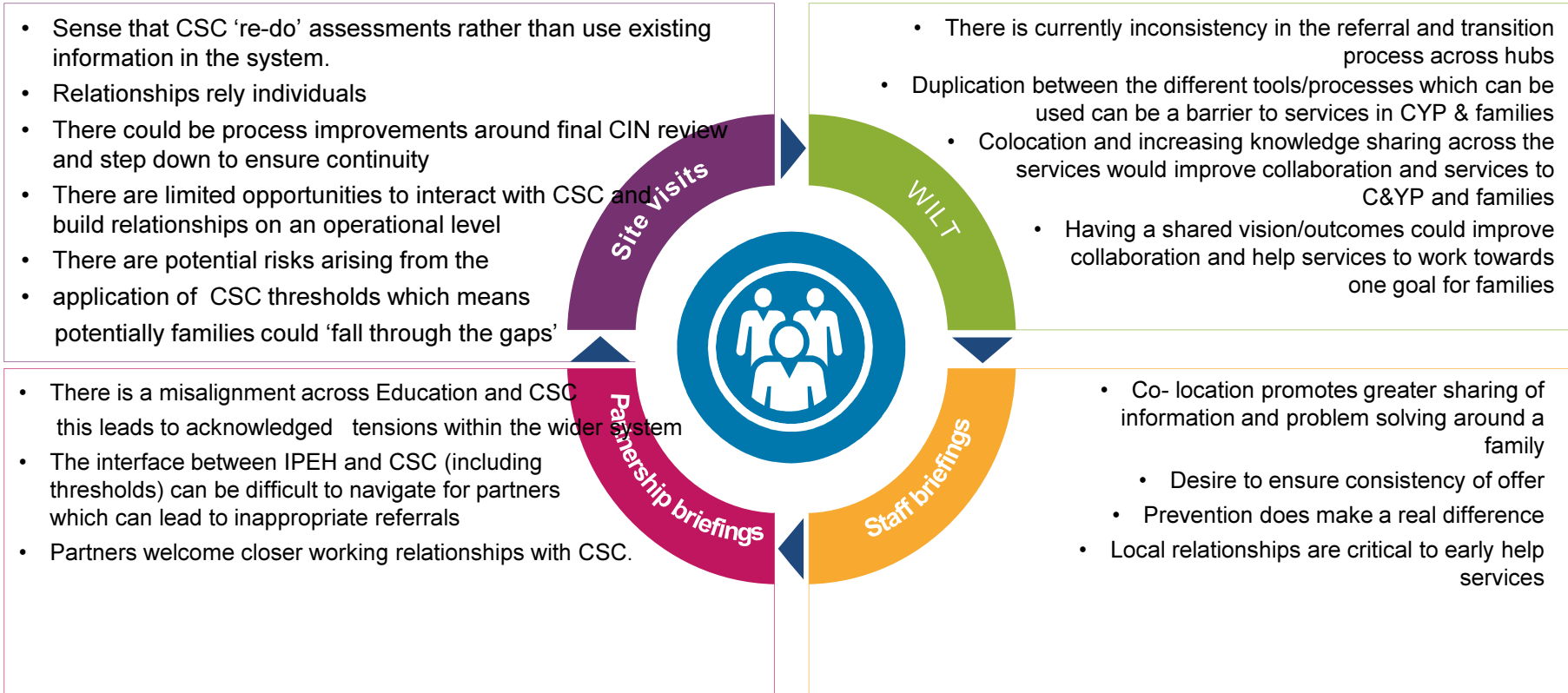
What is not working so well?



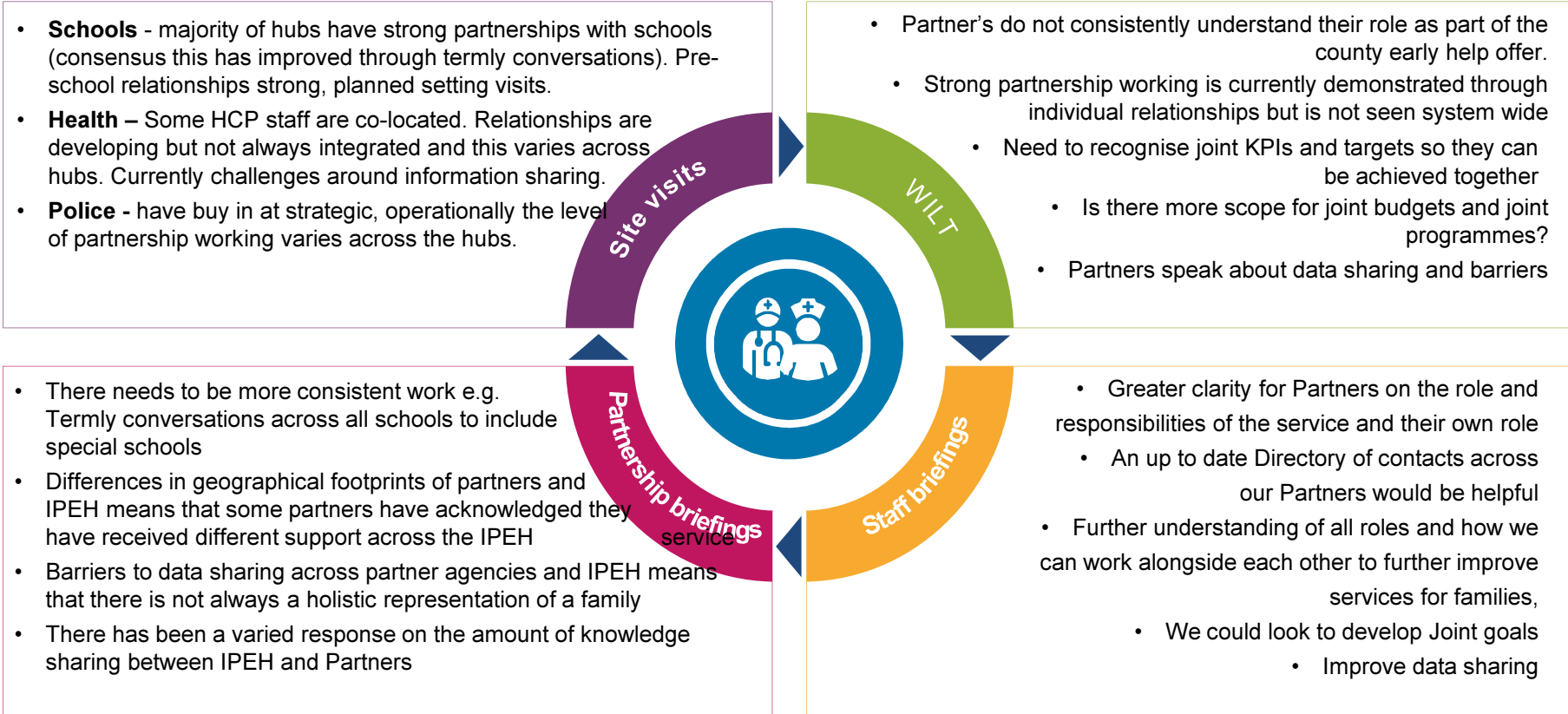
1. Engagement themes: End-to-end processes – You told us....



1. Engagement themes: Relationship with CSC - You told us....

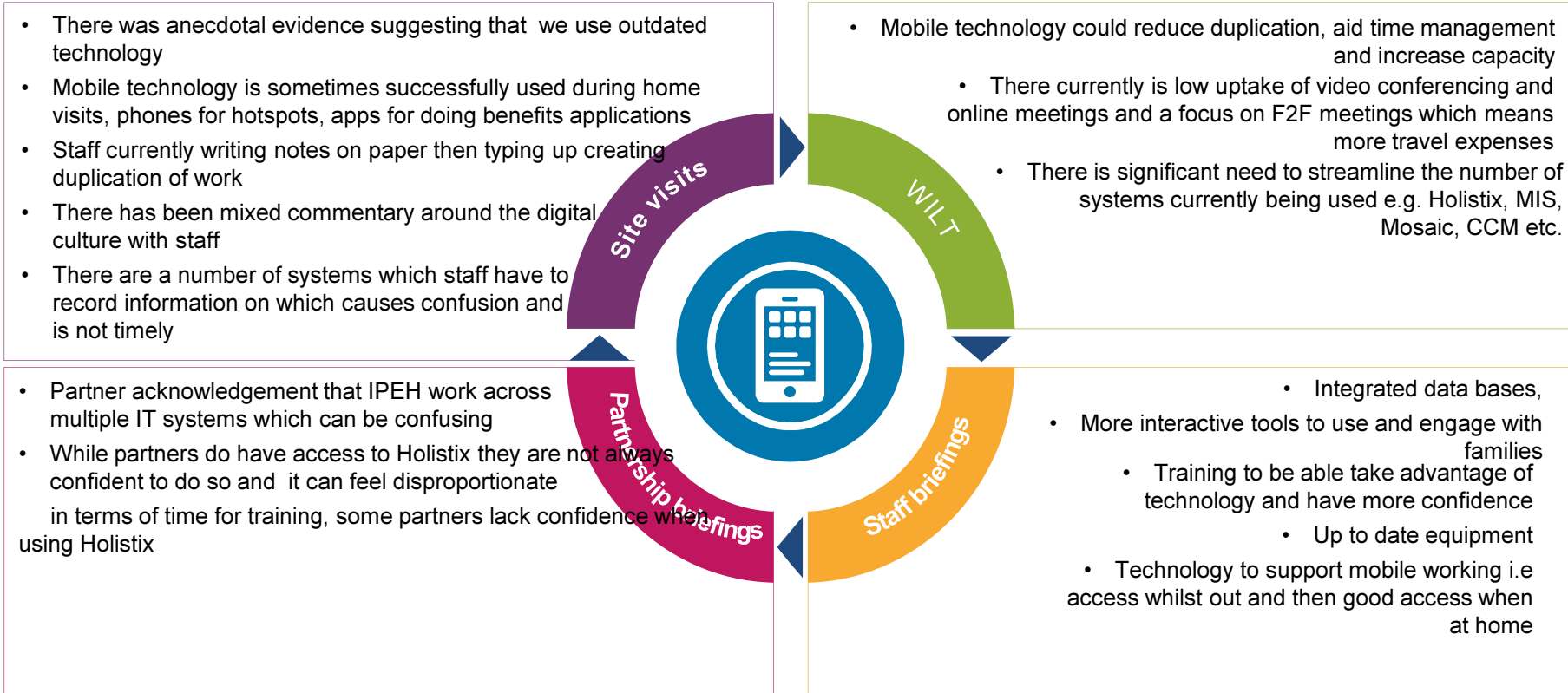


1. Engagement themes: Relationship with partners - You told us....



Page 43

1. Engagement themes: Technology - You told us....



Children and Young People's Services Select Committee
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15 May 2019

Relinquishment of the Beechfield Secure Unit

Report by Executive Director Children Adults Health Families and Education and Director of Education and Skills
--

Summary

Beechfield is a secure children's home owned and run by West Sussex County Council and is located in Copthorne, near Crawley. Historically, the secure unit provided placements for up to 7 vulnerable young people with highly complex needs.

Beechfield has been closed since October 2016 following an Ofsted inspection rating of "inadequate", which highlighted significant concerns. Work has been undertaken to look at the potential to operate the unit and understand the approach other local authorities are taking.

The demand and need analysis for the cohort of young people that would benefit from this type of care is not significant enough to justify the running of the unit as part of the Council's residential estate and therefore, it is considered no longer financially viable as an option. In addition, even if a unit such as this was required, the current building and location are considered unsuitable.

The focus for scrutiny

The Committee is asked to consider the attached draft Cabinet Member decision reports and provide comment to the Cabinet Member for Children and Young People prior to a formal decision being taken later in May 2019.

Proposal

1. Background and Context

- 1.1 Beechfield is a secure children's home owned and run by West Sussex County Council, located in Copthorne, near Crawley. It has historically provided secure placements for up to 7 young people with highly complex needs aged between 10 and 17.
- 1.2 In October 2016, Beechfield was closed following an Ofsted inspection rating of 'Inadequate', highlighting a number of significant concerns regarding its management, operational practice and physical environment. The current Beechfield building is not fit for purpose in the long term, due to building deterioration and stricter physical requirements for the provision of secure accommodation services. Improvements to the building have been made as an interim measure; however, a new build is required to meet Ofsted requirements in order for provision to continue.

2. Proposal

- 2.1 It is proposed to permanently cease operations at Beechfield with the intent to, where possible, redeploy staff into existing vacancies to minimise potential redundancies. This will enable the building to be declared surplus by the service and be relinquished back to the corporate stock to ascertain any potential usage for or to be declared surplus to the Council's requirement.

3. Resources

- 3.1 To undertake the full clearance of the Beechfield site, minimal resource will be required. It is currently estimated that it will take 2 members of staff no longer than 2 months to fully clear the site. Additional support will be requested to enable the re-location of equipment to other sites to be reused.

Factors taken into account

4. Issues for consideration by the Select Committee

- 4.1 The Committee is asked consider the attached draft Cabinet Member decision report, which has been informed by a period of engagement with stakeholders. Issues members may wish to explore include;
- a) Why the building has been deemed inadequate to provide a cohesive service
 - b) The current level of demand for secure accommodation by WSCC children
 - c) The efficacy of the proposed model moving forward of avoiding secure and providing emergency and other accommodation for high risk complex adolescents
 - d) Issues around the geographical location of the service
 - e) Issues around securing the necessary members of staff for the unit
 - f) Alternative models of provision nationwide

5. Consultation

- 5.1 Proposals have been published in the County Council's Forward Plan of Key Decisions and the draft Cabinet Member report sets out the methodology and process of engagement which has been undertaken with stakeholders and elected members.

6. Risk Management Implications/Other Options Considered/Equality Duty/Social Value/Crime Disorder Implications/Human Rights Implications

- 6.1 These sub headings are addressed in the individual draft Cabinet Member decision report (Appendix A).

Kim Curry

Executive Director Children, Adults,
Families, Health and Education

Contact:

Jackie Wood, Head of Children's Services (Placements), 033022 26587

Stuart Gibbons, Strategic Market Development Manager, 033022 26218

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Mr Marshall, Cabinet Member for Children and Young People	Ref No:
May 2019	Key Decision: Yes
Beechfield Secure Children’s Home - building and service plans	Part I
Report by Director of Children and Family Services	Electoral Divisions: All
<p>Summary</p> <p>Beechfield is a secure children’s home owned and run by the County Council that is located in Copthorne, near Crawley. Historically, the secure unit provided placements for vulnerable young people with highly complex needs.</p> <p>Beechfield has been closed since October 2016 following an Ofsted inspection rating of “inadequate”. Since that time work has been undertaken to review the need for this type of provision within West Sussex. An assessment of the steps required to enable the unit to reopen and understand the approach other local authorities are taking in relation to secure accommodation has also been carried out.</p> <p>This review has identified that the unit is no longer financially viable as the demand and need analysis for this type of care is not significant enough to justify the running of the unit as part of the County Council’s residential estate.</p>	
<p>West Sussex Plan: Policy Impact and Context</p> <p>Best Start in Life - The proposal in relation to service planning for young people with highly complex needs seeks to better match the Council’s ambitions for young people with such needs and to move away from a reliance on secure accommodation.</p> <p>A Council that works for the community - The proposal seeks to make more effective use of Council resources and the support of critical service partners.</p>	
<p>Financial Impact</p> <p>The closure of Beechfield will result in budget pressure of £460k in 2020/21 by removing the anticipated profit from the Children’s budget. The future decision on the Council’s plans for the site and the use of any proceeds if sold will need to take account of obligations related to previous grants from the Department for Education (DfE).</p>	
<p>Recommendations</p> <p>The Cabinet Member for Children and Young People agrees to:</p> <ol style="list-style-type: none"> (1) The permanent cessation of the operation of the Beechfield Secure Unit and (2) Declare the Beechfield secure unit site surplus to service requirements. 	

Proposal

1. Background and Context

- 1.1 Beechfield is a 7 bedded secure children's home owned and run by West Sussex County Council, located in Copthorne, near Crawley. Between 2003 and 2016 the unit was used for the provision of secure placements for young people with highly complex needs aged between 10 and 17.
- 1.2 Beechfield provided a resource to accommodate young people looked after by the Council and who needed to be accommodated securely for short periods of significant need. On average the Council would place no more than 2 young people in secure accommodation during the year. As a national resource Beechfield was also available for placements by other councils. This provided a source of income whilst also addressing the national demand for specialist resources of this kind.
- 1.3 Beechfield also provided education and training as a service for those young people placed there. Most recently this provision was secured from the Alternative Provision College (APC). The education services commissioned from APC withdrew from the Service Level Agreement on 31/12/18.
- 1.4 In October 2016, Beechfield was closed following an Ofsted inspection rating of 'inadequate', highlighting a number of significant concerns regarding its management, operational practice and physical environment.
- 1.5 During the period of closure the opportunity has been taken to review the value and usefulness of Beechfield as a resource. The conclusion is that it is not likely to provide an adequate service resource in the long term, due to building deterioration and stricter physical requirements for the provision of secure accommodation services that have come into effect since 2016. Improvements to the building have been made as an interim measure to address the issues identified at closure; however, in order for provision to be restored for the longer term, a significant refurbishment and re-modelling would be required to meet Ofsted requirements.
- 1.6 Beechfield's current license to operate was granted by Ofsted and expired in March 2019. The DfE have also ceased their involvement in the service, relating to their licence to operate as a secure unit.
- 1.7 There are 14 Ofsted registered secure units across the country operating 234 beds in total. Sizes of the units vary with the smallest two units both operating 7 bed models in East and West Sussex (when operational), and the largest unit of 38 beds located in Durham.
- 1.8 The units are mostly local authority run with only one operated by a voluntary sector organisation.
- 1.9 Following the closure of Beechfield the following actions have been taken:
 - In depth review of the model offered
 - Staff redeployed into roles across the Council
 - 24 Hour CCTV surveillance was installed at Beechfield to ensure

the site was kept secure

- Larger assets (such as furniture) were re-distributed across the residential estate

1.10 The interim refurbishment of Beechfield referred to in para 1.5 was achieved through DfE Grant Funding

Service Review

1.11 The service need for secure accommodation has been assessed and the conclusions are set out in paragraph 7.2 below.

1.12 During the period of closure the Council has required secure accommodation places for 4 children for varying lengths of time. This is typically between 3-7 months. The cost of this provision was £454k.

1.13 The site is currently vacant with no staff working from it; facilities management currently visit the site to ensure that it is secure, with 24 hours CCTV surveillance on the site.

2. Proposal Details

2.1 It is proposed to permanently cease operations at Beechfield with the intent to, where possible, redeploy staff into existing vacancies to minimise potential redundancies. This will enable the building to be declared surplus by the service.

2.2 A detailed inventory is being undertaken on the site to ensure that best value for money is achieved in the redistribution of the remaining assets from the site.

2.3 To fully vacate the site should take no longer than 2 months which will allow all resources to be removed.

2.4 The service requirements for secure accommodation in the future would be met through the nationally managed resource allocation which matches specialist provision and availability with the needs of the young person and the urgency of those needs. It is not expected that this will be required to a greater extent than has been over the last two and a half years.

3. Consultation

Members

3.1. The Cabinet Member and his Senior Advisor have been appraised of the issues affecting Beechfield and the problems associated with plans to re-open the unit. They both undertook a site visit to a secure unit run by a neighbouring authority to obtain an understanding the requirements for an operational unit and ascertain if there was the potential for Beechfield to re-open.

3.2 A site visit to the secure unit operated by Leeds City Council was undertaken by the Senior Advisor. This identified that there was a need for significant investment at Beechfield, particularly in terms of the

architectural requirements to meet the secure specification, in order to replicate the secure offer provided by other authorities.

External

- 3.3 Officers made contact with 22 local authorities to assess whether there was any interest in establishing a partnership arrangement; no interest was expressed in Beechfield by another local authority.

Staff

- 3.4 Staff and Unions have been informed of the plans for Beechfield and will be part of a formal staff consultation when the formal decision has been taken.

4. Financial (revenue and capital) and Resource Implications

- 4.1 Beechfield is budgeted to achieve a surplus of £460k income over expenditure within the Children & Young People’s budget. This surplus related to anticipated revenue presuming the unit was open and generating a positive income (which it never has). This has been removed temporarily for 2019/20 through a 1 year budget allocation and reflected in the budget report for 2019/20. The decision to cease permanently will need to be addressed as part of the 2020/21 budget process.

4.2 *Revenue consequences of proposal*

The proposal would have the following impact on the Children’s In House Residential & Foster Care budget -

	Current Year 2019/20 £m	Year 2 2020/21 £m	Year 3 2021/22 £m	Year 4 2022/23 £m
Revenue budget		6.815		
Change from Proposal		0.460		
Remaining budget		7.275		

4.3 *Capital consequences*

- 4.3.1 The capital consequences of the proposed recommendation will not be known until a decision is made regarding the future of the Beechfield site. That will need to follow consideration of options and the benefits and consequences of those options.
- 4.3.2 In April 2015 the service secured grant funding from the DfE to make improvements to the building at Beechfield with a view to re-opening the unit if appropriate. The future decision on the Council’s plans for the site and the use of any proceeds if sold will need to take account of obligations related to grants from the DfE.

4.4 *The effect of the proposal*

Beechfield has not achieved a revenue surplus in its history and has not been open as a service for over two years. The decision to close and dispose of the site will reduce the ongoing depreciation and maintenance costs currently being incurred to maintain the safety and security of the building.

4.5 *Future transformation, savings/efficiencies being delivered*

Although Beechfield was budgeted to achieve a surplus, costs have been incurred in other parts of the Councils' budget such as property and education, which means that Beechfield operated at a net cost to the Council. Even when operational, the full cost to the Council has always exceeded the income generated.

4.6 *Human Resources, IT and Assets Impact*

There are 14 employees who worked at Beechfield when it was operational who have since been redeployed. All 14 staff are currently temporarily reassigned to teams and services within Children & Family Services, pending a decision on the unit's future. A decision to permanently close Beechfield will give rise to a risk of redundancy however, that will be mitigated by a redeployment exercise to identify alternative long term solutions for these staff after the formal decision to permanently close Beechfield has been made.

5. Legal Implications

5.1 Statute

There is no obligation for a local authority to provide a secure unit of accommodation within its area. The duty arises to provide suitable options for the children it holds responsibility for. This duty can be discharged throughout the residential estate and market partnerships with external providers.

6. Risk Assessment Implications and Mitigations

6.1 The key risks and actions to mitigate these are set out in the appendix.

7. Other Options Considered (and reasons for not proposing)

7.1 Significant work has been undertaken by Officers and the Cabinet Member over the last 6 months to consider the other options for the service.

7.2 Main Alternative Option

The significant alternative option would be to re-open the service as a secure unit. This was appraised and discounted on the following grounds;

- The County Council does not have a specific need for secure accommodation for its own children; just 4 placements have been made since 2016/17,

- The County Council is moving towards a model of prevention and multi-agency intervention to avoid the need for secure accommodation,
- Based on further in depth feedback from Leeds City Council including a 2 day site visit, the building is unsuitable for secure accommodation in its current condition,
- The unit is located in Surrey, which would cause issues with Police Forces and CCG (Health) catchment areas, as these are changing and have changed within the last few years. They have different operating procedures and different levels of funding.
- In summer 2018, efforts were made to recruit a registered manager through a nationwide recruitment process to enable the unit to re-open. The County Council were unable to recruit a manager with the specialist skills required due to the complex requirements of the role.
- The County Council is currently reviewing the in-house residential offer with a view to implementing a residential strategy and improvement plan. In addition the County Council is working with providers to develop the market, with a view to providing a more preventative offer that avoids the need for secure services and develops a high standard of operation for complex children and young people in the residential estate. Re-opening a secure unit, including the resource and complexity, may distract from this and affect a wider cohort.

8. Equality and Human Rights Assessment

- 8.1 The implications of removing the service provision within the County will mean that any placement of a young person will be further afield and the Council will have less control over the provision identified. The arrangements for meeting the complex and often urgent needs of young people in these circumstances will need to be made carefully by reference to the public sector equality duty and be informed by a thorough understanding of the impact on an individual's protected characteristics.
- 8.2 In addition any proposal to make provision for secure accommodation for a young person triggers the Council's obligations under Article 5 of the Human Rights Convention (the right to liberty and security of person) and Article 8 (respect for private family life and home). These are responsibilities the Council discharges when assessing the need for secure accommodation and the arrangements require a judicial process which ensures that full independent oversight of the use of such accommodation is in place.

9. Social Value and Sustainability Assessment

Not applicable

10. Crime and Disorder Reduction Assessment

Not applicable

John Readman

Director of Children and Family Services

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Appendices

Appendix Risks and Actions to Mitigate

Background Papers - None

DRAFT

Key Risks and Actions to Mitigate

Risk Description	Risk Impact	RAG	Risk Control/Action
Pace is required to ensure that all sensitive information is removed from the site.	Reputational risk for the county council if confidential information is not stored appropriately.		Priority work to itemise and archive documents in accordance with normal WSCC procedure
Risk of redundancy for staff whose substantive post is at Beechfield.	Loss of skilled and experienced staff who could be redeployed to vacancies elsewhere in the county council, particularly in other parts of Children's Services.		Continuous engagement with staff throughout the process to ensure the potential impact of the decision on the closure of Beechfield to be minimised.
Historic DfE investment funding will need to be re-invested into Children's Services	If the funding re-investment is not sufficiently evidenced then there is a risk that DfE will request the investment returned.		Robust itinerary of all equipment and resources from Beechfield. Agreed evidencing of any potential release of capital from the potential sale of the Beechfield site.

DRAFT

Children and Young People’s Services Select Committee
15 May 2019
Education and Skills Annual Report
Report by the Director of Education and Skills

Summary

Each year the Education and Skills Service publishes an Annual Report which summarises the main outcomes achieved by West Sussex learners highlighting strengths and indicating areas for improvement. The annual report shows the progress being made and the work that is being undertaken with schools and colleges to raise standards. Most indicators and targets set that are owned by Education and Skills are either on track or close to being met.

The focus for scrutiny

Scrutiny of the summary of this report provides members of the Children and Young People’s Services Select Committee insight into the performance of the Service. The Committee is asked to consider the changes in standards being produced in schools and colleges in attainment, progress, exclusions and retention, as well as the rationale for the next year’s focus in refining how to improve standards.

Proposal

1. Background and Context

- 1.1. In 2016, the new assessments of the modified primary curriculum started. The standards at Key Stages 1 and 2 significantly declined. Since then a concerted programme of training, support and challenge has resulted in improvement.
- 1.2. In 2018 20 new subjects joined English and mathematics at GCSE to be assessed using the new grade criteria of 9 to 1 with grade 4 being roughly equivalent to a grade C. This has meant that new harder GCSEs were undertaken this year.
- 1.3. The new format of the annual plan reflects the need to more concisely report directorate achievement without losing quality of information.
- 1.4. At Key stages 1 and 2 improvement has been greater than national, but attainment remains below the national average.
- 1.5. Progress from Key Stage 2 to Key Stage 4 is better than that made nationally and West Sussex has retained its national rank.
- 1.6. The report indicates the revised priorities that will mean further progress is made towards the targets set for 2022.
- 1.7. Performance for disadvantaged pupils and students is not as strong as that achieved by similar children nationally. However, at Key Stage 2 pupils in Crawley do better.

- 1.8. Pupils with SEND do not achieve as well as similar pupils nationally. However, pupils who have an Education, Health and Care Plan do better.
- 1.9. The proportion of young people not in education, employment or training post-16 in West Sussex is lower than that achieved nationally.

2. Proposal

- 2.1 That the shift in emphasis to raising standards for disadvantaged pupils and pupils with SEND will be an important step to improving further.

3. Resources

- 3.1 It is not anticipated that the recommendations contained within this report would incur any additional direct costs or resource implications.

Factors taken into account

4. Issues for consideration by the Select Committee

- 4.1 That the new school effectiveness strategy and the developing SEND and inclusion strategy are important tools for further raising standards and form the priorities for 2019-2020. Scrutiny of the summary of this report provides members of the Children and Young People's Services Select Committee insight into the performance of the Service. The Committee is asked to consider the changes in standards being produced in schools and colleges in attainment, progress, exclusions and retention, as well as the rationale for the next year's focus in refining how to improve standards.
- 4.2 The rise in pupil exclusions is a concern locally and nationally.

5. Consultation

- 5.1 N/A

6. Risk Management Implications

- 6.1 None specifically arising from this report.

7. Other Options Considered

- 7.1 N/A

8. Equality Duty

- 8.1 To continue to ensure that the standards of those who are disadvantaged improve so they match the other pupils.

9. Social Value

- 9.1 NA

10. Crime and Disorder Implications

10.1 NA

11. Human Rights Implications

11.1 N/A

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Appendix A: Education and Skills Annual Report 2019

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Education & Skills Annual Report

March 2019



Introduction



I am delighted to present the annual report for education and skills for 2019. The children of West Sussex continue to receive an improving education; more are in at least good schools and more achieved better than the previous year. I continue to be amazed by the skills, dedication and hard work of the teachers, leaders and all other staff who give our children and young people the best start in life.

Richard Burrett
Cabinet Member for
Education & Skills



The annual report provides us with a clear steer on the successes and issues we still need to work through. I am heartened by the commitment of our schools and teachers to continue to improve provision and the achievement of our children and young people. We know that our improvement journey is not yet complete and have set

clear priorities for the coming year to support our schools in continuing this journey.

Paul Wagstaff
Director, Education & Skills

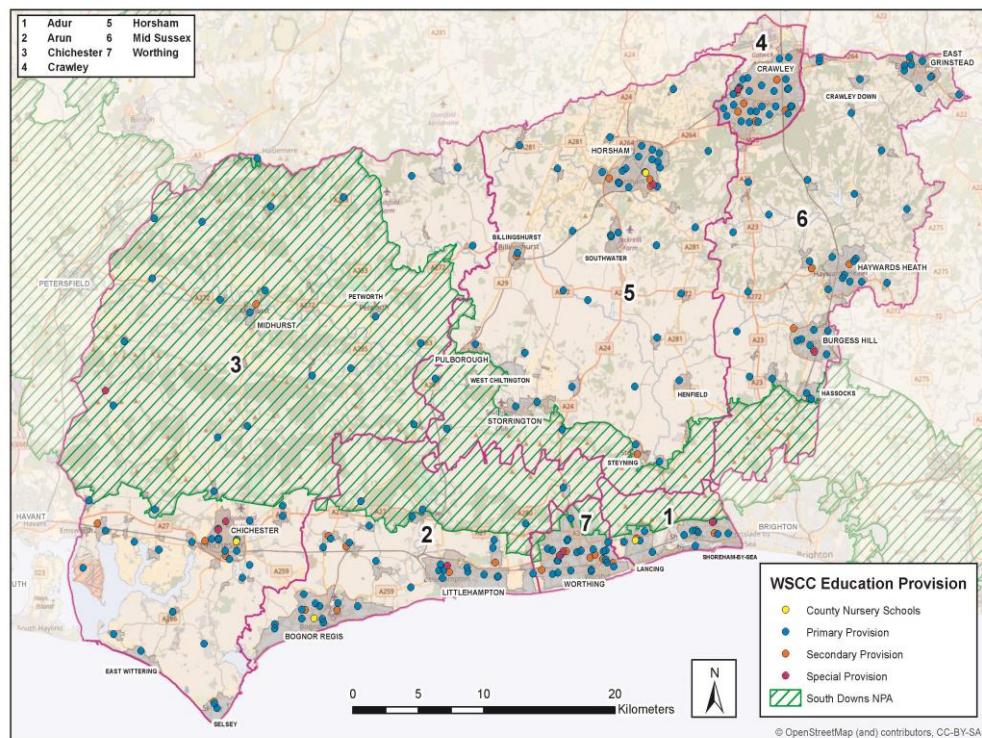
Key aims 2019 -20

- Raise attainment at Key Stages 1 and 2 to be close to or above the national average.
- Further improve Key Stage 2 outcomes for pupils with support for Special Educational Needs and Disabilities (SEND) to be in line with national average.
- Reduce exclusions for pupils with SEND to be at least in line with national.
- Increase the proportion of children and young people being educated in their local maintained or academy provision.

Priorities

- Embed and develop our School Effectiveness Strategy 2018-2022 and further develop our strategy for supporting our small schools in the particular challenges they face.
- Engaging schools and our stakeholders in the development of our new SEND and Inclusion Strategy 2019-2023.
- Continuing to improve achievement and progress for all our children and young people and to reduce the risk of exclusion from education and learning.
- Establish a coherent suite of traded services to schools that respond to the needs of schools, deliver high quality, and which support schools in their improvement and in meeting their statutory responsibilities.

School organisation



The overall school population in West Sussex continues to grow, especially close to the urban areas. The county continues to have a diversity of schools and needs to increase schools provision in the growing areas. However, the shift in the population means a few schools in some areas are becoming less popular seeing a reduction in pupil numbers. Across the county, reception year numbers appear to have plateaued, although the council faces

different challenges with housing development across the county creating pockets of pressure.

In 2018 three schools became an academy and Bishop Tufnell infant and junior schools amalgamated into Bishop Tufnell Primary School.

The [School Effectiveness Strategy, 2018 – 2022](#), sets out how we can organise our schools to deliver high quality provision.

Number of Schools

School Type	Academies & Free Schools	Maintained	Total
Nursery	0	4	4
Primary	47	180	227
Secondary	17	20	37
Free	2	0	2
Special	1	10	11
Pupil Referral Unit	0	2	2
Total	67	216	283

Number of Pupils

School Type	Academies & Free Schools	Maintained	Total
Nursery	0	386	386
Primary	18,950	45,992	64,942
Secondary	19,887	25,222	45,109
Free	1,644	0	1,644
Special	61	1,628	1,689
Pupil Referral Unit	0	160	160
Total	40,542	73,388	113,930

Source: School Census October 2018; Excludes Brantridge House School – Special Academy

Key strategic targets

West Sussex County Council is near or close to meeting nearly all of the council set target for Education set out in the [West Sussex Plan](#). We aim to be in the top quartile of all local authorities by 2022 for all the targets and provide the best start in life.

The total number of West Sussex schools that are judged good or outstanding has increased slightly since 2017 – 18. The proportion of pupils in schools that are good or outstanding has also increased and is higher than any point in the last two academic years. The increase is symptomatic of improved results at Key Stages 1 and 2 and stronger performance continuing at Key Stage 4.

% of Good or Outstanding schools

84.8%

Primary Schools – 84.6%

Secondary Schools – 82.1%

Special Schools – 100%



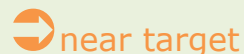
% of pupils attending Good or Outstanding schools

86.2%

Primary School Pupils – 85.5%

Secondary School Pupils – 86.7%

Special Schools Pupils – 100%



Source: Ofsted Monthly reporting file. Latest figure at February 2019

The School Effectiveness Strategy, 2018 – 2022, has enhanced the robustness of preparing school leadership to withstand inspection. This includes strengthening the approach to school improvement.

In 2019, the targets will be modified to represent the alterations in the way the Department of Education (DfE) are collecting data on inspection. This will mean that to meet our target of being in the top quartile by 2022 at least another 5,600 pupils need to be in at least good schools.

Sugar reduction in school meals

Since 2014 sugar in primary schools meals has reduced by **73%** in the **32,000** meals that are served each day.

This is **2.5 kilos** in sugar less per child over a year and across the county the equivalent weight of **6 double decker buses**

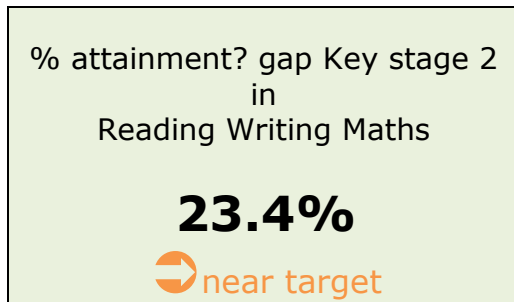


Inclusion

Special Educational Needs and Disabilities (SEND) and Disadvantaged pupils, including Children Looked After (CLA)

The gap between the attainment of disadvantaged pupils in West Sussex and other pupils is greater than it is nationally. But is narrowing, for the first time since 2016 the difference in Crawley is better than the national gap. Exclusions of pupils from West Sussex schools are increasing and reflect a national pattern.

We aim to develop more inclusive practice through the Special Educational Needs and Disability (SEND) and Inclusion Strategy. Developing stronger inclusive education in mainstream schools, alternative provision and special schools will significantly contribute to better pupil outcomes and narrow the gap.



Source: Key Stage 2 DfE Statistics; Outcomes for academic year 2017/18

	West Sussex	England
Pupils with SEN Support	13.7% (17,036)	11.7%
Pupils with Education, Health Care Plans	3.1% (3,907)	2.9%

Source: Latest publically-released data: January 2018

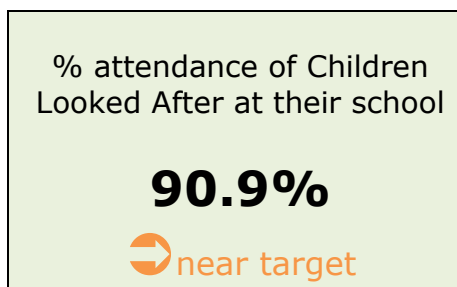
Expected attainment Reading, Writing and Maths (RWM)

	West Sussex	England
Pupils with SEN Support	18.0%	24.0%
Pupils with Education, Health and Care Plans	5.0%	9.0%

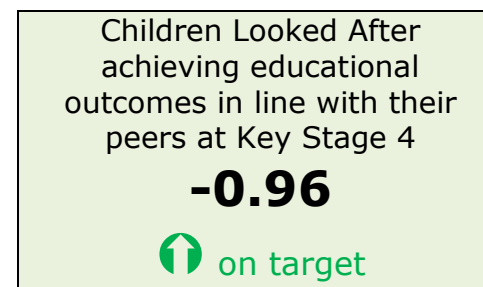
Source Latest publically-released data: January 2018

The attainment gap between Children Looked After and their peers remains wide. Narrowing this gap remains a primary objective of the Virtual School. There has been an improvement in the average Progress 8 score in 2017/2018 from the previous year.

The Virtual School will continue to work to improve the attendance of Children Looked After through timely interventions and bespoke educational packages. Due to the nature of looked after children there is a constantly changing cohort with an influx and outflow of children on a regular basis.



Source: Virtual School monthly reporting – Jan 2019; Outcomes for looked after children DfE Statistic



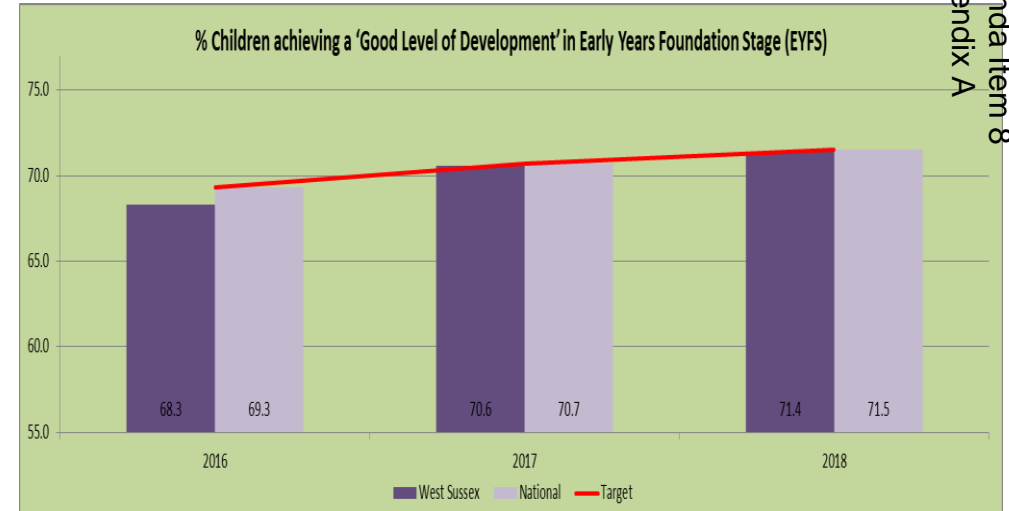
700 children are in the care of West Sussex County Council, 414 are of school age

Source: Virtual School monthly reporting – Feb 2019

Early Years Foundation Stage

We want children to have the best start in life and aim to be in the top quartile of all local authorities for a good level of development for reception year children.

There has been a rise in the proportion of children receiving a good level of development, and we are close to the national average. This means that we remain in the third quartile of local authorities. However, our rate of improvement is better than the national increase over the same period.



Source: EYFSP DfE Statistics outcomes for academic year 2017/18

Children benefiting from funded early education

	West Sussex	England
Two year-olds	75% (1,650)	72%
Three and four year olds	96% (18,480)	94%

Source: Latest publically-released data: January 2018

Primary Age Key Stage 1

The proportion of pupils that attain the expected standard in each of reading, writing and mathematics (RWM) together continues to rise, but we remain in the third quartile nationally. We aim to exceed the national average by 2022 for Key Stage 1.

The proportion of pupils at Key Stage 1 attaining the expected standard has improved and in 2018 attainment was close to the target.

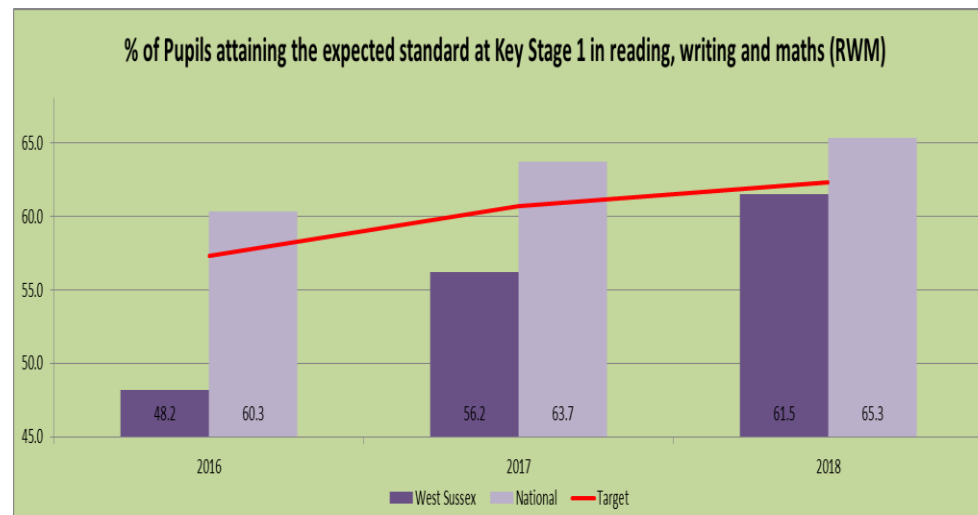
- Reading attainment is 0.8% below the national average
- Writing attainment is 3.6% below the national average
- Mathematics attainment is 2.4% below the national average.

The proportion of pupils working at greater depth in Key Stage 1 to 7.5% has increased for all three subjects.

Primary school place admissions

	West Sussex	England
First Preference	91.1%	91.0%
Top three preferences	98.9%	97.7%

Source: Latest publically-released data: June 2018 for those starting in September 2018



Source: NOVA outcomes for academic year 2017/18



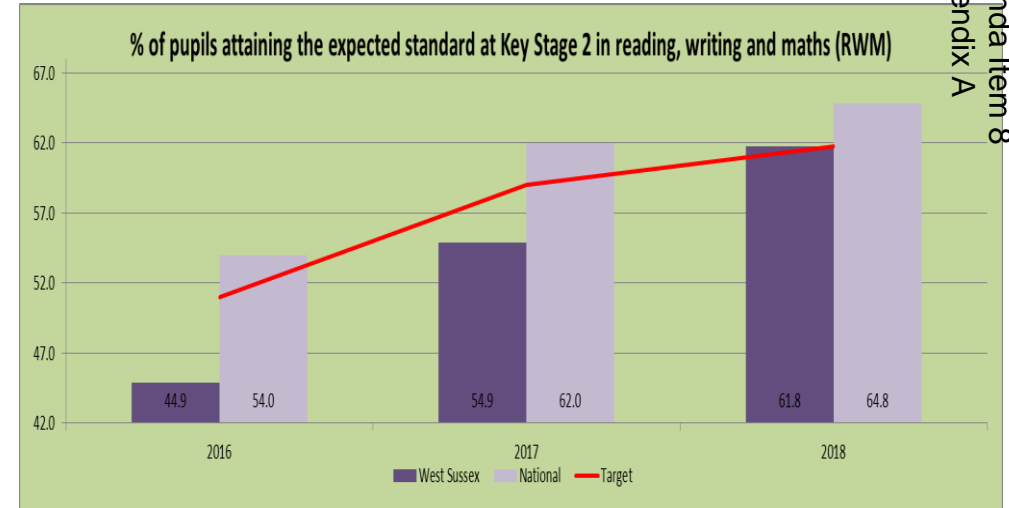
Primary Age Key Stage 2

The proportion of pupils at Key Stage 2 that attain the expected standard in each of reading, writing and mathematics (RWM) together continues to rise at a quicker rate than nationally.

For the first time since the start of the new curriculum, reading attainment in West Sussex, at the expected standard or better, is above the national average. West Sussex combined results have moved up into the third quartile nationally.

- Reading attainment is above national average
- Writing attainment is 2.8% below national average
- Mathematics attainment is 2.4% below national average.

For those pupils in West Sussex working at greater depth in all three subjects has improved standards, but the outcomes remain lower than national.



Source: Key Stage 2 DfE Statistics outcomes for academic year 2017/18

First language other than English

	West Sussex	England
Primary Age	11.7%	21.2%
Secondary Age	8.7%	16.6%

Source: Latest publically-released data: January 2018

Secondary Age Key Stage 4

At Key Stage 4, the achievement of children and young people remains strong compared to other Key Stages in the county.

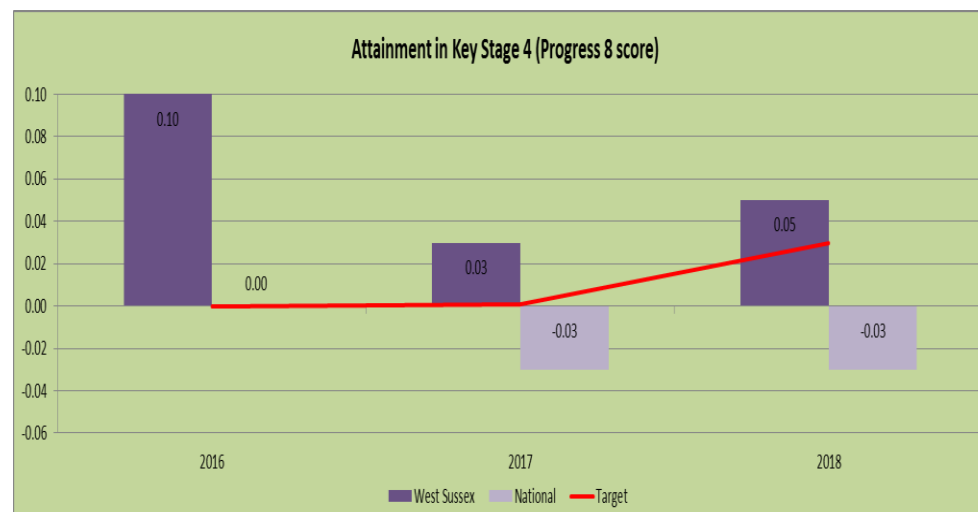
Progress 8, measures the progress pupils make from primary school year 6 to secondary school year 11 in a range of subjects. In 2018, the progress from Key Stage 2 remains above a national average and West Sussex are ranked in the second quartile.

Progress is especially strong for mathematics and other academic subjects counted towards the English Baccalaureate. Progress for English is in line with that achieved nationally.

In science more pupils are entered and they do better in West Sussex than is nationally achieved. However, languages and humanities are not as strong and subjects contributing to a broader curriculum achieve less well in the county.

Attainment 8, measures the attainment of the eight subjects counted towards the English Baccalaureate. This is now the same as that achieved nationally for state funded schools. This is a declining position as in previous years West Sussex was above the national average.

Pupils who are disadvantaged do less well at GCSE than those nationally.



Source: Key Stage 4 DfE Statistics outcomes for academic year 2017/18

Secondary school place admissions

	West Sussex	England
First Preference	91.1%	82.1%
Top three preferences	98.5%	93.87%

Source: Latest publicly-released data: June 2018 for those starting in September 2018

Post-16 and Key Stage 5

We aim to decrease the number of 16-17 year olds who are not in education, employment or training. Every young person who is not in education, employment or training (NEET) remains a concern for the council and we focus on helping them find appropriate education and training.

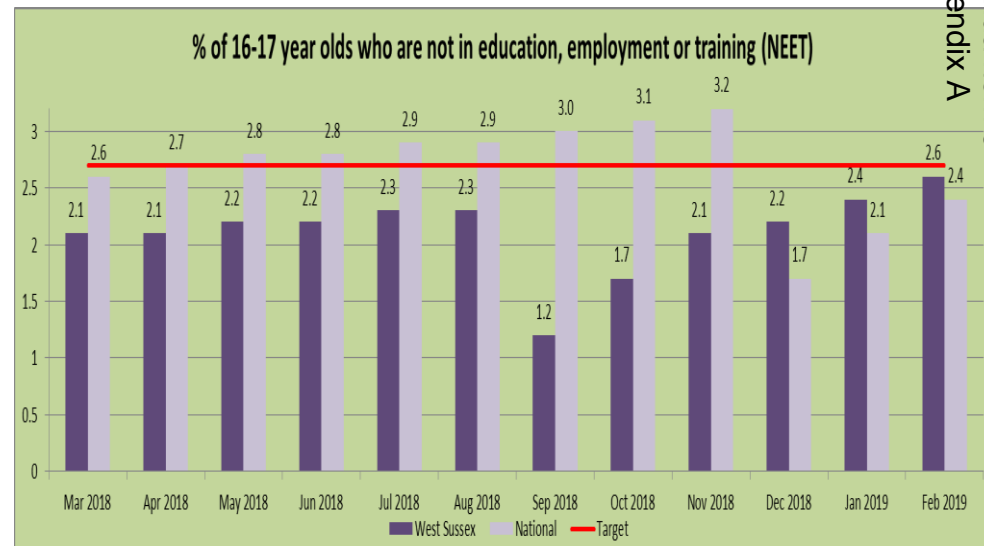
Each September the council conducts an Annual Activity Survey to confirm the destinations of all young people in the academic years 12 and 13. We have tracked over 16,000 young people, which is in line with regional figures and better than national.

Our team worked with 293, Year 11s who were identified by schools as being at high risk of becoming NEET. Over 70% of these young people have been supported into employment, education or training by the end of October 2018. We commenced a new European-funded NEET project in the summer of 2018 and so far we have signed up over 150 NEET young people onto the programme of support in the first six months.

At A level, progress from Key Stage 4 is generally slightly below that achieved by students nationally, especially for the most able pupils. However, the Average Point Score (APS), for Level 3 and A level cohorts, progress is slightly above that achieved nationally.

	West Sussex	England (state funded)
Average point score per entry for Level 3 pupils	33.2%	32.6%
Average point score per entry for A level pupils	33.6%	32.8%

Source: Latest publically-released data: January 2019 for 2017/2018 academic year



Source: Latest publically-released data: January 2018 for 16/17 destinations

7,975 young people at the end of Key Stage 4

88% are attending sustained education providers
(86% in England)

34% at a Further Education College or other FE provider

39% at a state-funded School sixth form

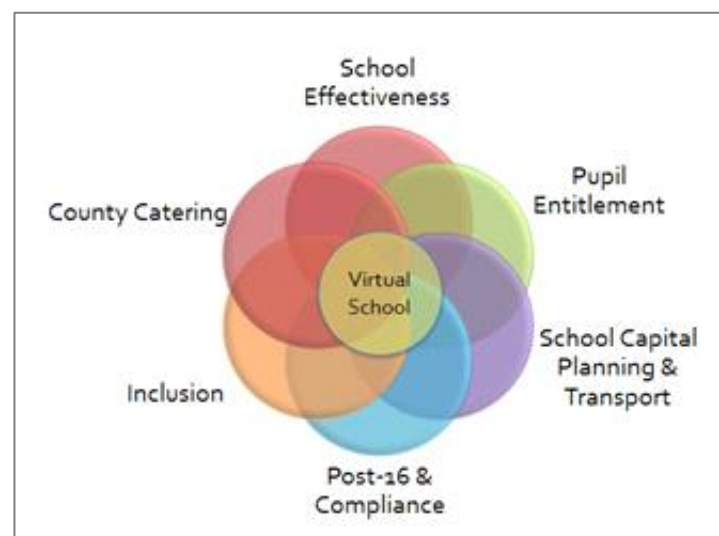
13% at a sixth form college

Source: Latest publically-released data: January 2018 for 16/17 destinations

Education & Skills Directorate achievements

- Attainment at Key Stage 1 and 2 is improving at a fast rate.
- At Key Stage 4, pupils achieve above the national average.
- Successfully bidding for ESIF funding to support NEETS (not in education, employment or training) in partnership with Brighton & Hove.
- There are 101 apprentices working across the council.
- Our four headteacher led Area Inclusion and Improvement Boards commission and broker school-to-school support for schools that need to improve.
- Working in partnership with schools and governing bodies on budget and funding challenges, especially in small schools.
- Successful roll out of the required changes to Free School Meals due to Universal Credit, ensuring pupil's get their meals.
- Our Catering Services Team, achieved 8 awards, including gold, at LACA (Lead Association for Catering in Education) 'Finishing Touches' professional salon culinaire, and our Head of Catering Services was a finalist for the Roger Davis Outstanding Achievement and shortlisted for Cost Sector Catering's 25th anniversary Awards.
- The Catering Services Team successfully helped West Sussex retain 'Fair Trade County Council' status and uses Fairtrade products in all catering outlets, hold awareness sessions in schools and replaced plastics with re-useable alternatives.

- Our Food Safety Training delivered a 99% pass rate of RSPH (Royal Society for Public Health) courses, training around 500 people.



Key Decisions by Cabinet Member for Education & Skills

Key decisions are those which involve a proposal to spend or save £500,000 or more and/or are significant in terms of the effect on people or the place of two or more electoral divisions. Advance notice of these key decisions are provided through publication in the [Forward Plan](#). From April 2018 to March 2019 the Cabinet Member made some key decisions for policy and practice to ensure education is supported in the county.

- Approval of a new School Effectiveness Strategy
- Creation of additional Special Support Centres
- School Funding 2019/20

Decisions were made to ensure that there are sufficient school places for our children at the following schools and colleges:

- The Forest School, Horsham;
- Felpham Community College;
- The Angmering School;
- Special Support Centre at Maidenbower Junior School, Crawley;
- Crawley Down Primary School;
- St Mary's Catholic Primary School, Bognor Regis;
- Nyewood Junior School, Bognor Regis;
- Shelley Primary School, Broadbridge Heath;
- Bourne Community College;
- The age range of Bishop Tufnell Infant School was extended to become an age 4 to 11 (YR – Y6) all-through Primary School.

Children & Young Peoples Services Select Committee

The Children and Young People's Services Select Committee is responsible for the overview and scrutiny of education, including adult education, alongside youth support and development services and the community health and health liaison for children and families. Over the last year the committee has considered some key policies and decisions:

- [School Effectiveness Strategy](#)
- [Developing a Sustainable Workforce](#)
- [Special Educational Needs and Disabilities](#)
- [School Funding](#)



Further Information

West Sussex County Council Performance Dashboard

www.performance.westsussex.gov.uk

Department for Education Statistics:

www.compare-school-performance.service.gov.uk/
www.gov.uk/government/organisations/department-for-education/about/statistics#forthcoming-publications

Progress 8 (and Attainment 8) definitions:

www.gov.uk/government/publications/progress-8-school-performance-measure

16 to 18 accountability measures:

www.assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/746566/16-18_Accountability_Measures_Technical_Guide_Oct18.pdf

West Sussex School Effectiveness Strategy:

www.westsussex.gov.uk/about-the-council/policies-and-reports/school-policy-and-reports/school-effectiveness-strategy

Planning School Places:

www.westsussex.gov.uk/about-the-council/policies-and-reports/school-policy-and-reports/planning-school-places

The data

The pupil performance data used to compile this report is for the academic year 2017/18. Data is validated by the DfE in the autumn term with Key Stage 4 data published in early 2019.

The data concerning the proportion of schools and the proportion of pupils who attend at least good schools is the latest data and from the end of February 2019. Other dates are as stated.



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Children and Young People's Services Select Committee

25 April 2019

Children and Young People's Services Select Committee Business Planning Group

Report by the Chairman of the Business Planning Group

Executive Summary

Each Select Committee has a Business Planning Group (BPG) to oversee the Committee's work programme and prioritise issues for consideration by the Committee. This report provides an update of the last meeting of the outgoing BPG held on 25 April 2019, setting out the key issues discussed.

The Focus for Scrutiny

1. The Committee is asked to consider the contents of the report.

1. Declarations of Interest

- 1.1 None.

2. Background/Context

- 2.1 The BPG last met virtually on 21 November 2018.
- 2.2 The BPG noted that WSCC recently had an Inspection of Local Authority Children's Services (ILACS) by Ofsted. Some items on the BPG agenda would be revisited post publication of the ILACS Report in early May.

3. Education and Skills Update

- 3.1 The BPG received a verbal update from Mark Jenner, Head of School Effectiveness on the priorities for the service, which included the development of a new Special Educational Needs and Disabilities (SEND) and Inclusion Strategy.
- 3.2 A number of work-streams had been identified and workshops were taking place, the output of which would form the strategy delivery plan.
- 3.3 The BPG suggested that Paul High, as lead member for SEND, be nominated to report to the Committee on the SEND strategy board, and that a full item on the strategy return to the Committee at the appropriate time.

4. School Funding

- 4.1 The following update was provided to the BPG regarding school funding:
 - A funding survey would be launched shortly, and considered at the Schools Forum in June.

- The survey would indicate how schools manage and balance their budget.
- Next year's budget was currently uncertain. More would be known in autumn.

- 4.2 The Committee received a request from WorthLess about the potential to discuss the school funding situation at a meeting of the Committee
- 4.3 The BPG considered the limits of the Committee's influence on the school funding situation, however agreed the request from WorthLess that Heads return to the Committee later in the year, along with stakeholders and Chairs of Governors. The BPG indicated that MPs should also be invited to attend this meeting of the Committee.

5. Feedback from Performance and Finance Select Committee

- 5.1 The Chairman of the Children and Young People's Services Select Committee received a letter from the Chairman of the Performance and Finance Committee which requested a number of updates.
- 5.2 School transport was raised as a concern, particularly for SEND pupils, and the continuing overspend within this area. The BPG agreed that school transport would be discussed as a wider item on SEND provision at a future meeting of the Committee in 2019. This was likely to form part of the new SEND and Inclusion Strategy.
- 5.3 The Performance and Finance Select Committee questioned what was being done to support schools to keep pupils within mainstream environments as the Alternative Provision Colleges were exceeding capacity. The BPG agreed this would be considered at the July meeting of the group, as part of a wider item on Elective Home Education (EHE).
- 5.4 Many of the performance targets within the Best Start in Life priority area were reporting as 'red'. The BPG agreed this would be picked up as part of the ongoing work after consideration of the Ofsted report.
- 5.5 The Performance and Finance Select Committee were concerned around the provision and cost of residential placements. In discussion with officers, the BPG noted that the focus was to provide services which allow children to remain within the county. Social Workers were reviewing high cost cases and looking at alternative provision. A new Dynamic Purchasing System (DPS) Framework for children's placements was allowing an engagement with the external provider market to ensure that all children placed have a pathway into less supported residential provision and to provide economies of scale.
- 5.6 The following education issues highlighted by the Performance and Finance Select Committee would be carried over to the next BPG meeting in July:
- School place planning and how this could be improved
 - The implications of the delay to the project at Manor Green Primary school
 - The poor customer satisfaction scores for services provided by Capita to schools.
- 5.7 The Chairman of the Children and Young People's Services Select Committee will write to the Chairman of the Performance and Finance Select Committee to update him on these discussions in July.

6. Children and Family Services Update

- 6.1 The Children and Family Services Update would be provided at the July meeting of the BPG, following the publication of the ILACS report in early May.

7. Total Performance Monitor

- 7.1 The BPG considered the latest TPM data. Members considered that a possible review of the presentation and measures might be useful to reframe the focus and interpretations of the data. This would be picked up at the July BPG.

8 Work Programme Planning

8.1 Forward Plan

- 8.1.1 The BPG did not identify any decisions in the Forward Plan for preview by the Committee.

8.2 Possible Items for Future Scrutiny as referred by the Committee

- 8.2.1 Members of the Committee at the 10 January 2019 meeting suggested the BPG consider the following items for future scrutiny:

- Woodlands Meed College Site – the BPG did not consider this to a topic for scrutiny at this time.
- Award of Contract for Integrated Child Psychology Service – the BPG noted that the Director of Children and Family Services approved the award of the contract in March 2019.
- Virtual School – Educational experiences and outcomes – the BPG agreed to consider this at the July meeting.

8.3 Plan the June Committee Meeting

- 8.3.1 The BPG agreed the Committee's work programme as at appendix A.

8.4 Committee Visits

- 8.4.1 The BPG would consider expressions of interest at the May meeting for visiting the MASH.

7. Implications

- 7.1 There are no resource, risk management, Crime and Disorder Act or Human Rights Act implications arising directly from this report. However, many of the substantive reports to the Committee will have some implications and a Equality Impact Report will be included in appropriate substantive reports to the Committee.

Michael Cloake

Chairman

Children and Young People's Services Select Committee Business Planning Group

Contact: Natalie Jones-Punch - Assistant Democratic Services Officer – 0330 222 5098

Background Papers: None

Appendix A – Work Programme for Children and Young People's Services Select Committee.

Children and Young People's Services Select Committee Work Programme – May 2019

Select Committee Meeting Date	Subject/Theme	Objectives/Comments	Key Contacts
<p align="center">15th May 2019</p> <p align="center">10.30am</p>	Redesign of the IPEH Service		Children and Family Services – John Readman, Hayley Connor
	Ofsted Inspection of Children's Social Care		Director of Law and Assurance – Tony Kershaw
	Relinquishment of the Beechfield Secure Unit		Children and Family Services – Stuart Gibbons
	Education and Skills Annual Report		Education and Skills – Paul Wagstaff, Mark Jenner
<p align="center">19th June 2019</p> <p align="center">10.30am</p>	Local Safeguarding Children Partnership	For the Committee to consider the new local safeguarding model which replaces the WSSCB.	Lesley Walker
<p align="center">Future Items to be timetabled</p>	<ul style="list-style-type: none"> • Mental Health • Domestic Violence • The 1001 Critical Days Principle • CLA Team structure update <p>Possible Joint items</p> <ul style="list-style-type: none"> • Integrated Transport System 		

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